



**McMaster Engineering Society
Council Meeting Agenda
February 10th 2016
JHE A114
7:00 pm**



**ALL ATTENDANTS: Please inform AVP Administration of your presence.
Approved Absences:**

PROXY: (Person for person)

Ratification of last Council meeting's minutes

Motioned by:

Seconded by:

Motion Passes

Executive Updates

President: Ryan Rogers

- Personal work on thesis
- Cleaned the office
- Working on transition documents
- Solidifying MSU and MES relationships

VP Student Life: Taya Burzynski

- MES Marauder Night
- JHE Lobby Opening
- MESsenger sent out today

VP Academic: Mitchell Kurnell

- Away for personal

VP External: Andrew Cook

- In a midterm

VP Finance: Matt Vukovic

- **Writing cheques**
-

Discussion: Funding Project Package Formation

- **Ryan:**
 - Council received all funding projects options in hard copy form.
 - Lounge: currently not reserved for undergraduate students
 - Alternate: Ryan's idea to set aside \$50,000 for the Hatch centre in case we lose the Lounge space for when Hatch is erected
 - Also added: Hatch Machine Shop fund. This is because machine shop will be empty as of now and cost of tools is not in Hatch budget
 - Outdoor storage: still waiting to be confirmed if this is feasible.
 - Hockey Rink: have not received details; does not feel comfortable keeping on the list
 - Gold cart: no follow up happened. Does not feel comfortable keeping on the list.
 - Archery: yet to be approved
 - Take 5 mins to read over in order to have informed discussion



**McMaster Engineering Society
Council Meeting Agenda
February 10th 2016
JHE A114
7:00 pm**



- BREAK FOR READING
- Taylor: why are we donating soldering boards going to IEEE vs Tron society? \$15,000 should be accessible to more students
- Marko: IEEE also has limited hours
- Taya: What is IEEE ?
 - Answer: IEEE is a student run lab/ club space.
- Taylor: If we had experiential learning space in Hatch, would be more accessible for more students
- Tyson: if this is supposed to accompany the mill?
 - Taylor: would more accessible if the MES had control over it
- Brandon: boards would also be useful for BTech students
- Elaborating on storage bin behind JHE?
 - Facility services has to approve space
 - Will likely get approved because Faculty owns the space
 - Mike S: would like to ensure it would be a sea-can in order to ensure that storage space is secured as we are storing expensive things (ie. Generators, tent) in there
- Deciding on How we want to yes or no option for voting
 - Ie. "this is what the MES council will spend its money on. Vote yes or no."
 - Referendum style
- Item 1: Renovation Fund
 - "to potentially renovate the BLUE lounge" seems very specific
 - Mike M: great idea, should be in here regardless. Should be able to populate Hatch when it is erected
 - Taylor S: this is a quarter of the surplus – it should have more specifics attached to it
 - Ryan: agree. First part: policy that council will use to spend the money. a student or council member can come in, and say what changes they want with the space. Secondly, \$50,000 in finishing is not that much in construction.
 - Tyson: at the funding project meeting; open fund allows more freedom in case things come up
 - Taylor: will policy mandate how we spend that?
 - Ryan: Up for discussion ie. Allot \$10,000 per year.
 - Erika: what about students who don't use the BLUE Lounge?
 - Dina: People would use lounge if it was nicer.
 - Yovana: Put together team that oversee renovation.
 - Mike M: Is this money specific to current lounge or new lounge?
 - Ryan: I would think this was for the new lounge
 - Yovana: current lounge may be converted to quiet study space
 - Final: Ryan: who likes this idea? Most people!
- Item 2: Machine Shop Fund
 - \$50,000 is not that much to buy mills or lades. Can be used to buy tables, benches, shelving.
 - Would allow machine shop to have basics in to serve basic needs
 - Mike S: Will this replace current machine shop?
 - Ryan: No, it will be more central for clubs and teams
 - Safety being handled by faculty
 - Taylor: concern: we already have a machine shop for vehicle teams? What about teams such as HackItMac?
 - Ryan: Agree, outfitted to be a machine shop with heavy tools. Can ration some fund for those needs.
 - Taylor: Change to "Clubs and Teams Equipment Fund?"
 - Mike M: want to populate Hatch machine shop, changing the name would make it too different to be able to spend it.
 - Marko M: Hatch should be centrepiece of engineering; would look silly if unfurnished.
 - Ryan: put power in student hands vs. faculty hands



**McMaster Engineering Society
Council Meeting Agenda
February 10th 2016
JHE A114
7:00 pm**



- Any student can use that space (capstone, clubs, teams)
 - Rahul: we either split this fund into Machine and Club fund OR have it called the Club and Teams Fund or keep it the same (3 options)
 - Ryan: keep fund as is and decrease size? Add additional: assist in populating maker space in Thode
 - Mike M: why are filling the Faculty space?
 - We will own what goes in
- Item 3: Archery
 - Erika: this will not benefit a lot of students. Lacks inclusivity.
 - Tyson: issue finding relevance to our students
 - Mike M: archery is cool and this would benefit students interested in that. Feasibility seems minimal.
 - Nick L: chances of this getting approved are slim. Require someone who is trained and certified in archery at all times.
 - Sebastian: MSU has archery club, seems unnecessary for us to support this
 - Yovana: presenter indicated that people are trained , however, where would this space go?
 - Rahul: let's straw poll!
 - People do not like
- Item 4: Walkie Talkies
 - Military grade, want to invest in excellence. Works all over campus. They will last a very long time. Can probably last 5-10 years
 - Got dumped in water, fell during welcome week.. and they survived!
 - Taylor: would also be helpful for sober volunteers at pub nights
 - Straw poll: council approves
- Item 5: MES Mobile App
 - Tyson: Running events, it is hard to gauge how much engagement you've had. A lot of people don't hear about events. May increase outreach to students not in engineering. Would be good for engagement and outreach
 - Mike M: concern comes from failure of WW app. Would NEED to be done well. Appointed position that would curate this app
 - Taylor S: lots of problems with this idea. It's underbudgeted. Average app costs \$50,000 to be minimally feasible. Also, most people don't use apps. Having someone keeping up with the app is very hard.
 - Nick L: From clubs and teams, it would be great for them to advertise. Could have MES card downloaded on there.
 - Chris McNeil: have to advertise apps to people in order to be effective.
 - Matt G: doesn't make sense that we spend money on this.
 - Marko: there are other options that are out there that are free
 - Matt Vuk: can likely replace by fixing primary interface on website; can effectively become a mobile app.
 - Mike M: reply to Matt G, it would not affect students at all. Would feel better if we spent this money on things to effect more students
 - Straw poll: council does not approve of Item 5
- Item 6: Storage space
 - Not approved yet; may potentially put in Parking Lot M idf not allowed to hav behind JHE
 - Erika: would make life for trailer coordinator easier
 - Taylor S: was disappointed bby lack of space. WE NEED SPACE.
 - Seb M: Would help the drain a lot!
 - Tyson C: how do we control who has access?
 - Ryan: decide after for policy. For interest of time, let's keep on idea of it. We can find an idea to make it work.
 - Michelle S: Limited space means less orders of swag ☹



**McMaster Engineering Society
Council Meeting Agenda
February 10th 2016
JHE A114
7:00 pm**



- Straw poll: council is in favour of adding to package
- Ryan: if this is not feasible, do we want to allocate this general space?
 - Taylor: they don't seem like familial ideas. One is creating space and one is using space.
 - Will still try to use for space generation
- Item 7: Capstone kickback
 - Helps graduating students pay for capstone
 - Taylor S: gift back to students who created this surplus ☺
 - Taya: who gets this money?
 - Tyson C: how are we giving these students their money back?
 - Ryan: show receipts
 - Taylor S: Capstone is usually regulated on budget basis. Must keep tracking.
 - Ie. Tron does not get funding unless sponsors are approached
 - Similar spending to Speial Projects Fund
 - Ryan R: Make rule system similar to Open Conference Fund; apply with rules in place
 - Straw poll: council approves of item
- Item 8: PCB's
 - Already discussed.
 - Two components:
 - Buying it?
 - Who manages it?
 - Brandon: high in demand for projects
 - Taylor S: industry appreciates students knowing how to make them
 - Lauren M: these are expensive
 - Straw poll: council would like these to remain a funding project item option
- Item 9: Informative and Entertaining Video Series
 - Ie. "How does the tutoring program work?" "What is the MES?"
 - Erika: topics proposed are really weird; such as sexuality and consent. Gearing towards cool projects we have makes more sense.
 - Tyson C: there is already literature on these topics/
 - Ryan: we discussed the scope of these videos at funding project town hall meetings
 - Mike M: there is 1000's of videos of consent, why do we need more? It shows we support this as a value
 - Marko: there is probably cheaper ways to stand behind topics such as these. Videos will go out of date eventually
 - Erika: have to keep it relevant, potentially to wellness committee
 - Ryan: There is two topics: are we having the videos and what are the the topics?
 - Taylor S: reducing the cost? Allotting \$15,000 for videos may be a lot. Let's do a trial run.
 - Erika: can we use a camera? Doesn't need to be super nice to get a point across
 - Mike M: camera is not good enough for video
 - Ryan: professionally done videos carry weight when topics are boring.
 - Straw poll: do we like the idea of video series?
 - Council thinks this idea should be removed from package
- Item 10: Textbook library additional books
 - Liam: buy more books for students who don't want to buy them. Would make textbook library better for students
 - Tyson C: how do you determine what books to buy?
 - Liam: It be based of supply
 - Taylor: is the library getting too big, like the original concept was just having the books be old student donations
 - Liam: this is in line with my ideas of expanding the library
 - Mike: If people want obscure textbooks, it'll be left there after and not used that much



**McMaster Engineering Society
Council Meeting Agenda
February 10th 2016
JHE A114
7:00 pm**



- Liam: the budget would be exhausted
- Ryan: can we take this from the yearly operating budget?
- Matt: no we don't have the room?
- David: I think it's a great idea to spend the money on the textbook as we'll have the space to use them later
- Ryan: whats the total budget?
- Liam: 1000 over five years so total 5000
- Idea passes and makes it into the package
- Item 11: Golf Cart
 - Matt G: Do we really need, it's a big liability?
 - Liam: The MSU has golf carts do they own them? Yes
 - Michelle: Can they carry things?
 - Mike: Yes facility services uses them?
 - Taylor: Not really useful to a lot of people, is it worth it for a lot of people
 - Mike: Can the faculty just buy it?
 - Ryan: Yes they will once hatch
 - Michelle: If we own it, it will get stolen by other faculties
 - Matt: the big discussion is whether we want to buy it or force the faculty to do it?
 - Voted no
- General Discussion for funding loss
 - Taylor S: can we have maker space at \$20,000
 - Rahul needs \$20-25k to populate make space with equipment
 - Capstone Kickback, Student space, machine shop: keeping.
 - Taylor s: capstone kickback is a thank you gift to graduating students who do not get to benefit from the funding project despite having had contributed to it during their time here

Presentation 1: Policy Manual Changes

Presented by: Matt Vukovic

Matt: \$500 exec rule
No one has opposition

Quorum: want to specify what quorum means. 50% of council has to be present for quorum to be fulfilled.
Academic proxy: ie. Can't make meetings because of academic meetings; shouldn't count towards quorum.
Someone is either given your right to vote or position is removed from quorum total for that semester.

Taylor S: should fill spots on council.
Tyson C.: What is position is suddenly vacated? Ryan: weigh in on quorum.

Telling people you're running is ok, not in a campaigning matter though.

Campaigning:
Issue with how FB events are taken down during voting; decreases awareness to vote.
Rahul: issue: transparency is not a valid argument
Chris: might as well advertise publicly since voting underground is a thing

Sports funding:
Change percentage of required amount of engineers on intramural team.
Currently: 80% of team needs to be engineers
Matt: would like to change to have



**McMaster Engineering Society
Council Meeting Agenda
February 10th 2016
JHE A114
7:00 pm**



Presentation 2: SOBI Presentation

Presented by: Jason Dales, SRA Engineering

\$16 given by students

Marko: can reserve bikes on the app if that is an issue

Tyson: How many student use sobi?

around 400 current student members.

Taylor: if you're free to opt out, I don't see the problem

Jason: \$15 isn't that much to spend on a bike. They're still trying to build the program.

Straw poll: council likes the idea!

Motion 1: Lounge Chromecast

Whereas some individuals in the lounge do not have laptops with HDMI ports and/or do not know how to hook up to the TV (Civil) and/or are too lazy to move and/or have office hours and want to watch TV from the office without leaving their laptop unattended

Whereas it is easier to do this & we have the technology

BIRT that a budget maximum of **\$210** be allocated from the Long Term Budget to purchase a Google Chromecast for the lounge TV

Motioned by: Erika Ibrajev

Seconded by: Alie Crump

Discussion on the Motion:

Taylor S: how do we ensure that it is not stolen?

Motion to table to next week:

Motioned by: Ryan

Seconded by: Mike M

Motion 2: MES Projector HDMI to VGA Adapter

Whereas the MES Projector has a VGA input and no HDMI capability

Whereas most laptops used by students these days have HDMI ports over VGA ports

Whereas with each passing day the number of VGA capable computers in the world grows slimmer and slimmer just like the Montreal Canadiens playoff hopes.

BIRT the funding for purchase of an HDMI to VGA Adapter (a total of up to \$70) for the MES Projector

BIFRT this funding be taken from Long Term Investments

Motioned by: Mike Sucharda

Seconded by:

Motion was not presented. Tabled to next meeting.

Motion 3: Referendum

Whereas: The Funding Project has come to a close and council has successfully allocated the surplus

And Whereas: The 200,000 requires a student referendum to be allocated to various endeavours

BIRT: The MES Council put forward a referendum for the 2016 General Elections voting period occurring from March 2nd to 4th

BIFRT: The referendum will include a yes or no question asking for approval to allocate the surplus to the following budgets in Table 1

BIFRT: The MES Executive create an informative page explaining the various budget items as well as ensure students are well informed on the referendum specifics through social media, posters and other advertising



**McMaster Engineering Society
Council Meeting Agenda
February 10th 2016
JHE A114
7:00 pm**



Motioned by: Ryan
Seconded by: Taylor

Idea	Funding
Student Space Fund	\$60,000
Capstone Kickback	\$25,000
Walkie Talkies	\$10,000
PCB Assembly - figure out where to put it	\$15,000
Textbook library	\$5000
Machine Shop	\$60,000
Makerspace	\$20,000
Outdoor Storage Facility	\$5000
	\$200,000

Supdates:

Mike M: Love Pub!

Taylor S: Tron is looking for paintball night. If you would like to participate in paintball please message me

Jason Dales: SRA Engineering applications are now open!

Seb Mendez: stickers orders

Francesco: Ratboy set for March 13th

Rahul: General elections are due this Friday. Need department reps.

Tyson C: Can only be nominated by people in your program

Motion to adjourn the meeting.

*Motioned by: Ryan
Seconded by: Nick L.*