



McMaster Engineering Society  
Council Meeting Agenda  
September 27<sup>th</sup>, 2016  
JHE 328  
7:30pm



**ALL ATTENDANTS: Please inform President of your presence.**

**Approved Absences:** Levi Brown (academic), Jimmy Nguyen (academic)

**PROXY: (Person for person)**

**Quorum Count:**

**Ratification of the Agenda**

**Ratification of Last Council Meeting's Minutes**

**Executive Updates**

President Andrew Cook

VP Student Life Marko Maric

VP Academic Liam McDermott

VP External Michael Meier

VP Finance Nick Alvarez

**Motion 1:** Substitute Invoice Form

Whereas, the MES currently has no way of purchasing used items without a proof of purchase.

Whereas, this form will allow council members to make purchases on behalf of the MES that they would otherwise be incapable of making.

BIRT, "The Substitute Invoice Form" be added to the MES policy manual and made official.

Motioned by: Luka Samac

Seconded by:

**Motion 2:** McMaster ACM Chapter MES Affiliation

Whereas the Official McMaster ACM (Association for Computing Machinery) Chapter is currently training approximately 8 competitive programming teams.

Whereas the McMaster ACM Chapter wishes to send two teams to ACM International Collegiate Programming Competition.

Whereas the McMaster ACM Chapter develops skills that bind together math and programming skills in order to develop effective and efficient solutions to complex problems.

BIRT the Official McMaster ACM Chapter becomes a MES affiliate.

Motioned by: Jacoby Joukema

Seconded by:



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**Motion 3:** When I say Policy you say Manual

Whereas the Policy Manual changes from the past two years have been inconsistently applied.  
Whereas the formatting of the document needed to be unified  
Whereas we want to appear professional  
BIRT the presented Policy Manual changes be implemented and the updated Policy Manual adopted.

Motioned by: Matt Vukovic  
Seconded by:

**Presentation 1:** Ain't no Party like a Policy Party  
by Matt Vukovic

**Motion 3:** MES Custom Water Containers

Whereas at last council meeting it was decided that the MES would purchase their own water coolers.  
Whereas these water coolers would replace the rented coolers from McDonalds.  
BIRT the council approves the purchase of custom water coolers for \$230.93 from the following website:  
<http://www.customigloo.com/5-gallon-industrial>.

Motioned by: Lauren MacWhirter  
Seconded by:

**Motion 4:** SRA Observer Status

Whereas the Engineering representatives to the Student Representative Assembly represent the interests of Engineering students to the McMaster Student Union.  
Whereas greater communication between the McMaster Students Union and the McMaster Engineering Society would be to the benefit of Engineering students.  
BIRT the Engineering representatives to the SRA have Official Observer Status to the McMaster Engineering Society Council.

Motioned by: Maxwell Lightstone  
Seconded by:

**Presentation 2:** Exec Retreat Accountability Presentation  
by Marko Maric

**Presentation 3:** What do you call an Overweight Knight?  
by Nicholas Alvarez

**Other Business**

**Supdates**

**Motion to Adjourn the Meeting**

Motioned by:  
Seconded by:



# McMaster Engineering Society Substitute Invoice Form

*\*Please print clearly and fill in all fields*

*\*This form will substitute a receipt when submitting an Expense Report*

Date (dd/mm/yy): \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Buyer's name: \_\_\_\_\_

Buyer's email: \_\_\_\_\_

Seller's name: \_\_\_\_\_

Seller's email: \_\_\_\_\_

Item Name: \_\_\_\_\_

Price: \_\_\_\_\_

Item Description:

Additional Notes:

I certify that all the information presented here is correct and complete.

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*Buyer's signature*

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*Seller's Signature*