



McMaster Engineering Society
Council Meeting Agenda
September 27th, 2016
JHE 328
7:30pm



ALL ATTENDANTS: Please inform President of your presence.

Approved Absences: Levi Brown (academic), Jimmy Nguyen (academic)

PROXY: (Person for person)

Quorum Count: 18

Ratification of the Agenda

Passed

Ratification of Last Council Meeting's Minutes

Passed

Executive Updates

President Andrew Cook

Had policy party

Met with Dean, talked about student space and landscaping around HATCH, getting an arcade machine in the lobby. Date for SAGM is October 25th. Reaching out to EGS. We tend to miss heavy research oriented students so I want to set up a mentorship between grad students and undergrads so research oriented students have a service they can use from us.

VP Student Life Marko Maric

ESSCO PM went ok. Oksoberfest is coming up, saw the opportunity to make it a bigger event. One of the ideas was a board game night during Oksoberfest in the lobby. Chatted with the Dean once about an arcade in the lobby and said to buy an arcade machine. We will discuss logistics around it. If there is a game you want to suggest, let me know. No shooting games.

David: What day is Oksoberfest?

Marko: October 19th. It runs all day and night.

Parsa: pinball would be a good game.

Marko: I'll look into it.

VP Academic Liam McDermott

Working for workshop with Latek. Cookies and cram is coming up on Sunday. If you're interested in helping, message Sheena. Help Hub (<https://helphub.me/networks/mcmaster-university-tutoring>) is the website the student success center is using. There are tutoring profiles, with their rates. You can connect with your tutors. The check marks mean that they are approved by success center.

Andrew: I noticed its all in USD?

Liam: they are going to fix that soon.

VP External Michael Meier

ESSCO PM and CFES PM. Got conference mailout out. Next one coming out soon.

At ESSCO PM, Marko and Andrew ran PM, trying to unite OSPE and ESSCO. Created working groups.

CFES PM VP Academic will be asked to resign or impeached. Looking for new VP Academic, also established working groups.



**McMaster Engineering Society
Council Meeting Agenda
September 27th, 2016
JHE 328
7:30pm**



VP Finance Nick Alvarez

Working on finalizing the audit. I'm working with KPMG to finalize the audit. I'm creating a committee that I will present on today to deal with surplus spending and how we are going to allocate that. Other than that, just signing check and working towards the audit.

Motion 1: Substitute Invoice Form

Whereas, the MES currently has no way of purchasing used items without a proof of purchase.

Whereas, this form will allow council members to make purchases on behalf of the MES that they would otherwise be incapable of making.

BIRT, "The Substitute Invoice Form" be added to the MES policy manual and made official.

Motioned by: Luka Samac
Seconded by: Emily Vernon

Discussion:

Nick: can we include a line for VP Finance's signature as well?

Luka: Yes.

Motion passes

Motion 2: McMaster ACM Chapter MES Affiliation

Whereas the Official McMaster ACM (Association for Computing Machinery) Chapter is currently training approximately 8 competitive programming teams.

Whereas the McMaster ACM Chapter wishes to send two teams to ACM International Collegiate Programming Competition.

Whereas the McMaster ACM Chapter develops skills that bind together math and programming skills in order to develop effective and efficient solutions to complex problems.

BIRT the Official McMaster ACM Chapter becomes a MES affiliate.

Motioned by: Jacoby Joukema
Seconded by: Christy

Background on the ACM, they are the biggest body of programmers in the world. There are around 500 student chapters worldwide. They decide on who wins the Turing Award. We used to have a chapter that was disbanded around 10 years ago. We are trying to bring it back, train teams for the competition, and train new students once the competition is done.

Discussion:

Nick: How many McMaster engineering students do you have in the club right now?

Jacoby: we have 8 teams and they are almost completely engineering students. We have a lot of support from ECE, they are probably going to sponsor us to send our teams to the competition.

Nick: The faculty or society?

Jacoby: the faculty. We have a chapter professor who is in ECE. The professor is supportive of this program.

Andrew: Do you guys foresee yourselves needing funding in the future?

Jacoby: We don't plan on taking money to run events. Everything we do will be us running our own events. The main reason for affiliation is to have a better structure for meetings and reaching out to more



**McMaster Engineering Society
Council Meeting Agenda
September 27th, 2016
JHE 328
7:30pm**



students. We are not currently recognized by McMaster in any official capacity
CRO: Just so we are clear, affiliates means that they are associated with the MES and they can use our logo, as opposed to groups or teams who are required to get funding from us.

David: How many people are on each team?

Jacoby: there are three people per team. We did a bit of training over the summer with a mock competition and there is a training schedule set up for all the teams.

Nick: So you want to get MES affiliate position for promotional reasons and get more student body reach?

Jacoby: yes, right now we are trying to recruit more people

Haleigh: So this is more of a programming thing?

Jacoby: we go to competitions with algorithmic problems that you have to solve. They are pretty tough competitions, and the difference between us is that we are structured as opposed to Phase One and other groups. It's mostly quantitative solutions instead of qualitative.

Motion passes

Motion 3: When I say Policy you say Manual

Whereas the Policy Manual changes from the past two years have been inconsistently applied.

Whereas the formatting of the document needed to be unified

Whereas we want to appear professional

BIRT the presented Policy Manual changes be implemented and the updated Policy Manual adopted.

Motioned by: Matt Vukovic

Seconded by:

There were a lot of housekeeping changes. All I did was reformat everything, put it into a more modern looking layout, clean up formatting changes, made a couple alterations, but for the most part it's the same.

Discussion:

Liam: did you get the changes for my position?

Matt: I missed it. It's coming up.

Motion passes

Presentation 1: Ain't no Party like a Policy Party

by Matt Vukovic

Got together on Friday to go over the policy manual and fix all the inconsistencies and update outdated things. We updated the terms of the elected responsibility contract and combined it with the nomination form. We updated the photography contract, appendix N was changed from wireless presenter to projector. VPX responsibilities were updated, Appendix P was changed to include both camcorder and DSLR camera. Open and closed conferences were updated. Drain Coordinator was updated to new system (with iPad). We lost a lot of appendices because of this. Added policy for rental of Walkie Talkies (wireless radios).

Ugonda: Is the policy manual with all the positions? Is the PDC on there?



McMaster Engineering Society
Council Meeting Agenda
September 27th, 2016
JHE 328
7:30pm



Matt: Yes. We added the PDC and PD Coordinators. If you can think of a better name for the PDC, let us know.

Andrew: we did change a lot of the committees to make them more unbiased and reflect what people actually do. Everyone should make sure the changes we made are accurate, and for general members make sure everything is good. If there is anything we missed, let us know.

Matt: I will send out the updated document later tonight.

Motion 4: MES Custom Water Containers

Whereas at last council meeting it was decided that the MES would purchase their own water coolers.

Whereas these water coolers would replace the rented coolers from McDonalds.

BIRT the council approves the purchase of custom water coolers for \$230.93 from the following website:
<http://www.customigloo.com/5-gallon-industrial>.

Motioned by: Lauren MacWhirter
Seconded by: Michael Barbosa

Lauren: There was a big change in price. Before it was around \$70, and now it is a bit more. That's because this website is Canadian

Marko: is that for both?

Lauren: yes.

Mark: Did you give the other coolers back?

Lauren: yes.

Michael B: are these the same as the other ones?

Lauren: yes.

Haleigh: are they included with branding?

Lauren: yes. We can send a file or pick from clipart that they have on their website. We can also choose colors.

Andrew: which account?

CRO: long term investments.

Motion passes

Motion 5: SRA Speaking Rights

Whereas the Engineering representatives to the Student Representative Assembly represent the interests of Engineering students to the McMaster Student Union.

Whereas greater communication between the McMaster Students Union and the McMaster Engineering Society would be to the benefit of Engineering students.

BIRT the Engineering representatives to the SRA have Official Speaking Rights on the McMaster Engineering Society Council.

Motioned by: Maxwell Lightstone
Seconded by: Desmond Flowers

Max: We think that it is useful to have more open lines of communication between us and the MES. In the past years, it has fluctuated. We would like to work into the policies that we have speaking rights here to encourage us to come here and speak to you in future years and draw the two organizations together.

CRO: For a point of clarification, they would like the same speaking rights as council positions do. This means they can input into the conversation



McMaster Engineering Society
Council Meeting Agenda
September 27th, 2016
JHE 328
7:30pm



Emily: What do they have right now?

CRO: they are allowed to be at meetings but the SRA is not specifically written into our policies.

Liam: Can't they already come talk to us?

CRO: that is more for presentations. This just means they can input into discussion actively.

Nick: So can MES members come speak?

CRO: yes but normally they have to give a presentation or get speaking rights passed to them from a council member.

Nick: What holds the SRA responsible for our policy? Do they now have to follow our policy manual, do we have any authority over them if they get speaking rights?

CRO: not necessarily, they will just be another party with speaking rights.

Marko: What would you use the speaker rights for?

Max: To have the MES recognize us as an organization, and to let the MES know about things that happen within the MSU. It also allows you to hold us a bit more accountable to the wishes of engineering students as a whole. Mostly, it brings the two organizations closer together.

Haleigh: would this be different from giving presentations every meeting?

CRO: yes, this means they can actively contribute to the conversation. They can still make presentations, anybody can.

John: Would this be for all SRA representatives or just one per meeting?

Max: for all, but not more than two would show up to every meeting so we can organize between ourselves.

Desmond: it would be rotating. At most, one or two would come and sit in. It is more to have someone to represent the rest of the group for the rest of us

Marko: in the past there have been SRA members that have been pretty aggressive towards the MES. Is there any ability for us to make sure they don't offrail our meeting?

CRO: yes. I have the power to do that

Andrew: just to comment, the spirit of the motion is to have the SRA more accountable to the MES.

Having speaking rights allows you to participate in our meetings, but in terms of accountability there isn't much there.

Desmond: we are more hoping for better communication year to year. This means that if there are conversations taking place between the SRA, it allows us to talk to you guys and we see it as relevant and valuable.

Nick: will you be updating your policy manual to come to our meetings as well?

Max: we have not started that conversation but if that is something the MES things is valuable, we can take a hard look at that.

Nick: you are saying you want to be held accountable but we cant hold you accountable. You would have to go through your policy manual for that.

Desmond: the process for us being accountable for these meetings, that would be an ongoing conversation that would require more research. We are trying to have a softer approach before we can have something stronger in place.

Haleigh: would it be more beneficial to have you guys do a presentation for each council meeting?

Desmond: not a bad idea, but we have biweekly SRA meetings and there are changes that might be relevant to you. We haven't discussed it to much but interesting idea.

Max: to provide bigger context. Andrew, as MES President you have speaking rights on the SRA.

CRO: last year, we had SRA members do presentations at our council meetings so a mandate for that could work.

Luka: Is there a way to limit the number of speakers? Because everyone only gets one voice, but you guys



McMaster Engineering Society
Council Meeting Agenda
September 27th, 2016
JHE 328
7:30pm



would have 6.

CRO: It could just be limited to the caucus.

Desmond: right now it would be one or two that would be speaking on behalf of the SRA.

Motion passes

Presentation 2: Exec Retreat Accountability Presentation
by Marko Maric

Marko: Every year, exec does a summer retreat. We go away for a weekend and set long term plans, look at policy, look at budgets. We try to break down the work into workable goals to give to ourselves, AVPs, Directors, and coordinators. This year, it was this year's exec and CRO. Usually past and current execs go. We thought we were fairly well transitioned at that point. It cost \$873.75. This includes hotel, food, and transportation. We looked at the long term plan, realign our goals for next year based off of the plan. We created mechanisms to make AVPs and execs accountable for what they are doing. We made changes to ECCS.

Andrew: Arlene Dosen's goal is to turn ECCS into a career counselling session. That is apart of the change and we are looking to create a feedback loop to tell Arlene what we are looking for with the coop service and make it better over time. We had a discussion on how to do that.

Marko: that turned into using the MES into a vessel for advocacy. Looking to reorient ourselves because we have a lot of voice behind us and we can use it in a more official capacity. We looked into building values into the MES from our campaign. We reviewed the budget. We brainstormed ideas for streamlining the website, and worked logistics for MES cards. We want to make the website more easily accessible. We have an excel sheet that AVPs will be familiar with soon. It will be reviewed biweekly and they can use the sheet to see what they need to accomplish next.

Discussion:

Haleigh: can we change the logos on the website?

Marko: yes. This is just a markup for now.

David: in terms of working with the ECCS, what did you decide for getting more input?

Andrew: ECCS used to be under VP Academics portfolio. We changed VP External to have that role because they are not as internally focused. ECCS will be more of a professional development on the inside. One thing we are looking at is doing a survey. The first thing Arlene wants to do is send out a survey to see where people are angry with ECCS with, where they feel like their money is wasted, and where their value is. There will be a long running survey that should take up first term, then there will be improvements implemented in the second term.

Marko: we were looking to set up accountability meetings between ECCS and the exec to make the ECCS more student oriented.

Andrew: we have never had meetings with ECCS to work on things, but now we will be bringing the team together so everyone knows everybody.

CRO: part of your mandate is to spread what is happening at council so if you discuss with your societies, it would be awesome to grow this initiatives.



McMaster Engineering Society
Council Meeting Agenda
September 27th, 2016
JHE 328
7:30pm



Presentation 3: What do you call an Overweight Knight? (Surplus)

by Nicholas Alvarez

This is more towards the students in their second or third to last year. Taking on the student space fund is an awesome initiative to start. We need to figure out how to do this stuff. The fund was \$60,000 out of surplus spending. There is no limit to innovation, it is an open fund for student space and student space development. We need students to lead this project. The surplus includes the \$60,000, but if the dean likes our ideas and initiatives, he wants to match the donation. This means it's a \$120,000 project for a student space fund. This is a great project to be apart of the committee that designed at \$120,000 project for the MES. We want to get majority input from the general population. I want as many ideas as possible, and get a two-year plan in terms of feasibility. I want to open this to all students who are interested, and get council approval for everything. I developed Engineers Adapting Technology to Advocate Student Success. I want to create an Ad Hoc committee of students from the MES to meet once or twice a month on ideas for spending the money, come up with a feasibility study. Andrew and the team want to install a roller rink/ice hockey rink around HATCH. We need a lot of ideas because spending \$120,000 isn't easy to do. Having an ad hoc committee would help generate ideas. We need innovative approaches for student space. The scope is from old lounge space to landscaping ideas. I want to talk to the department reps, and get them to take it to their councils. Show this idea to everyone in the classes because I want as many people involved as possible. I want you guys to know what is going on and share the idea around.

Discussion:

Emily: are you looking for one \$120,000 project or any ideas that total to \$120,000?

Nick: Depending on what we get. There is a lot of variability for what we can do.

Andrew: One thing too is that the main purpose of this was to potentially hold onto the space in the blue lounge and turn it into something. Bigger initiatives would probably take on that funding. Once HATCH opens, we should look at a HATCH contingency fund.

Marko: don't use this for drawers or shelves, because there is a storage space fund for that.

Michael B: is this mostly for engineering buildings?

Nick: for engineering students.

David: this isn't exclusive to HATCH?

Nick: Anywhere in JHE, HATCH, or wherever engineers will take advantage of this space.

Ugonda: how much room is there for landscaping?

Nick: this is to get the ball rolling. We would look at feasibility in terms of the landscaping. We don't know how much space we have yet but we will plan for it.

Lisa: Is this open to everyone?

Nick: everyone in engineering.

Emily: in terms of what you want, do you want a small/big or council members etc.?

Nick: I would prefer non council members. This idea is going to you guys to distribute to the general population.

David: you should make a SAGM presentation to get more people to hear about it. Some ideas: battle bots ground, sumo bots ground, fire pole, a slide, a ground up playground, VR things, stargate entrance, common capstone lab.

Haleigh: internet at the outside amphitheater.

Nick: I love these ideas.

Brandon: when is this starting?

Nick: I will be developing applications starting next week and hand them out before SAGM. I will also



McMaster Engineering Society
Council Meeting Agenda
September 27th, 2016
JHE 328
7:30pm



present at SAGM to get this out to a wider audience and let people know how to apply. The ball will start rolling after SAGM.

Michael B: for more ideas, having a common area for ETB would be nice.

Gina: we need useful seating areas such as picnic tables.

Lisa: how are you going to finalize which project to do?

Nick: it is a committee. We will have brainstorming sessions, vote among ourselves, and present those ideas to council.

Jocelyn: is this committee going to be new every year?

Nick: we will try to have some people from the past, have transition reports. We will look for involvement each year, so we would prefer people in their second to last or third to last year.

Haleigh: will you be chair of this committee for both years?

Nick: I will see how it goes.

Andrew: we could make the committee chair be the VP Finance.

Parsa: are these suggestions for inside or outside?

Nick: everything. We don't have a definite direction of where to go, but we are looking for all ideas.

Parsa: will there be rooms for MES clubs?

Andrew: that will be in HATCH.

Santiago: how big will the committee be?

Nick: Up in the air right now. Around 15-20 people. I still have to finalize the logistics to see feasibility.

Ugonda: after making the committee, will you be accepting suggestions?

Nick: yes we always want to have new ideas coming in.

Max: can this money be used for furniture for department societies?

Nick: it could be, but that's not what we are focusing on. It is more for all of MES not one specific faculty. We want to be as inclusive as possible with surplus funding.

Luka: can you make a formal dropbox or email or something where people can submit their ideas?

CRO: we have surplus@macengsociety.ca

John: Who will decide who is on the committee?

Nick: the exec.

Other Business

Supdates

Mark (Materials rep): we had our meet the profs night. The meet the profs attendance wasn't too high, but it went pretty well. Our meeting is on Thursday.

David (software rep): we had our first meeting last week with a decent amount of people. We talked about our sushi night, meet the profs night, awards night, serve ping pong. We just had the meet the profs night. It went well.

Dani (AVP Events): Thursday is mystery bus. We are just over half sold out of tickets. If you don't know, we are being joined by a couple people from Issac. Please help promote more.

Lisa (chem eng rep): picked second year reps. Had meet the profs with a good turnout. Next Monday we have a smoker and conference fundraiser from 5:30-8:30 at boston pizza. Everyone is welcome to come and it is \$15.

Jessica (BEAMS rep): had med talk last week with a pretty good turnout. Our next event is early November with the second year social.



**McMaster Engineering Society
Council Meeting Agenda
September 27th, 2016
JHE 328
7:30pm**



Brandon (ECE rep): just picked second year reps. Have meet the profs tomorrow. Coming up we have a bowling night in the works. Trying to plan fun stuff for people.

Liam (VP Academic): registration for MEC has been open. Macengsociety.ca/mec to register. There are bonus marks for certain courses.

Christy: what if a first year doesn't win in their tutorial but want to compete?

Liam: in 1P03, they have design challenges. Their place determines if they can enter into the competition for junior design but they are welcome to sign up for any other category. Junior design is exclusive to winners of p03 project.

Christy (management rep): had meeting yesterday. Possible events: industry night, professional development events, meet the profs, promote more swag.

Ryan (comp sci rep): first meeting last week. Beginning of term mixer in the works.

Emily (tron rep): yesterday was with software meet the profs. First GM is on thursday. We will look to elect two second year reps. Looking for more swag too.

Michael (b tech rep): meeting yesterday for events. Pool night, ping pong, game night, bake sale. Pool night is next Thursday and meet the profs is on Monday.

Cam (civil rep): meet the profs night next Monday. Getting list of profs together. First meeting was during first week of school. Director of marketing stepped down, we had to elect a new member. Having our second year rep interviews this week. Will be figured out by next week's meeting.

Haleigh (AVP services): worked on branding package for MES. Picking colors, logos, etc. so we can standardize branding across everything. Scheduling workshop with Bruha. Can't get a date yet but will be determined. MES cards are being printed during my office hours. First batch will be done soon.

David (eng phys rep): we don't have a meet the profs night. We have board game night, software tutorials, buying things for quantum tunnel, have tshirts running, more tutorials. Eng phys is hosting a recruitment night on October 27th. It is open to everyone. There is a poster and student feedback form please spread it out within your societies.

Nick (VP Finance): a student approached me (@ECE, tron, eng phys, comp sci, btech) and there wasn't enough info on Arduinos. He is creating a program to make workshops for Arduinos.

Emily: last year there was an Arduino club, not sure if that's happening this year.

Nick: the guy last year isn't doing it so the student is looking to create a club for workshops

Lauren: we teach something like that so make sure he isn't treading on IEEE.

Nick: he wants to give Arduinos a club on its own.

Liam: I talked to VPA at Waterloo and they had those workshops. If it works well I can have a workshop, then make it a club. At Waterloo, students pay for Arduinos for themselves so instruction costs are free.

Haleigh: Does phase one or the new Makerspace have anything to do with this?

Nick: he's in contact with them. Also, don't forget to mention the ad hoc committee with everyone. Talk to presidents and reps that this is now a thing and we can have applications with forms.



**McMaster Engineering Society
Council Meeting Agenda
September 27th, 2016
JHE 328
7:30pm**



Jacklyn (kipling coordinator): we figured out what to do for gifts, looking on hiring a band. There is a link to the group on the frosh controllers group. If you know other people that are graduating, get them to join the group. Only five people have voted on the poll, so please vote and it would help us out.

Haleigh: what is the poll for?

Jacklyn: entertainment.

Elena: we got the EOHSS form done and talked to Carn about the station things. Nick will help us to fill out an expense report and hand in our first payment.

Haleigh: Is kipling the same day as musical?

Elena: no, its March 31st.

SRA: health plan opt out is coming to a close so you can get almost \$240 back if you opt out. Thode is open 24/7 for homecoming weekend because there is going to be loud music and people won't be able to study in their own study spaces. A lot of midterms are happening around that time so having Thode open helps with that. We changed the rules so you can see who we voted for in VP elections.

Sheena (SAAP coordinator): working on transitioning to tutoring program. If you know anyone that is tutoring and they missed our emails, they have until the end of this week to confirm with us that they would like to continue tutoring so we can get them confirmed with the student success center. This Sunday we are looking for upper year volunteers to help with physics. The event is on Facebook (cookies and cram). If anyone knows first years with material for physics, people can go through some questions beforehand to help the volunteers out. This includes capa questions, review questions, etc. so we know where you are in the class. Send them to saap@macengsociety.ca

Christy: if you want to become a tutor, what's the process for it?

Sheena: we will still use the same form on the MES website. That is something we will have to update. We also have to add how people can register for help hub. You will fill out the form so we have your information. You need a 10 or higher to get the MES badge, but the standard with help hub is a 9. If you fill out both forms, we can confirm with them.

Rachel (fireball coordinator): met with DJ and signed the contract for that. We got the photographer contract signed too. We are in contact with a bus company, photo booth, band, and ordered samples of our gifts.

Nick: how is the DJ?

Rachel: seems cool. It was recommended by the venue, and we met with him in person.

David: what's his DJ name?

Rachel: not sure.

Lauren (COOC): welcome week is done. Still doing feedback. Our office hours are Monday and Thursday. If you know anyone that is interested in being COOC, come talk to us during our office hours.

Ug (PD Coordinator): we sent out applications for our committee last year, will be closing tomorrow at 6:30. We have been talking to industry professionals but haven't gotten a reply yet. We had a meeting with Louise last week and she is helping us out.

Lauren: try reaching out to Carn. She could try helping you get in contact with Alumni.

Ug: thanks! Will do.

Jocelyn (minutes): I take minutes. Jacket order will be determined soon.



**McMaster Engineering Society
Council Meeting Agenda
September 27th, 2016
JHE 328
7:30pm**



Matt (CRO): first year elections are coming to a close. Voter numbers were pretty good (around 35% turnout). Voting ends tomorrow at 4pm.

Parsa: I noticed a lot of international students have English as a second language who don't participate, so could there be better outreach for them? I noticed the people who participate are more fluent and second language speakers don't get as involved or learn about how elections effect us.

Matt: Good point. Noted. I also invited all the potential first year reps to this meeting. One showed up out of 25. It's hard to get second years involved in the MES. If you have any ideas as to how we can improve that, that would be great. Send me an email at cro@macengsociety.ca.

Ug: I didn't know about the MES council until last year, which was my third year. You should tell people what the MES council was until last year.

Nick: do you know how we can get more outreach?

Parsa: I think the first obstacle is the language barrier. If we could find students within the faculty who are fluent in their native language and see if they are in the things available in their own languages then there is more inclusion if we have translated things. This gives them a higher incentive to look into it further.

Haleigh: we have the TV screens. We can put videos on the charging station and TV outside the lounge. Send them to me!

Parsa: one more thing, I don't know if anyone has seen those fliers at immigrant centers with phrases in different languages, but something like that for the MES could be a good step.

John (Mechanical rep): met with faculty today to discuss events. Had meet the profs night last Tuesday. Went well. Met with mechanical club over the weekend and will have another one this weekend to have a tshirt design contest and some other swag ideas. I don't know how it was before, but in the past two years we haven't had a formalized exec. We are trying to formalize that and recruit second years as well.

Marko (VP Student life): go to mystery pub. I will bug you about MESsenger stuff soon.

Andrew (President): make sure your clubs aren't running unsanctioned events. Anything affiliated with the McMaster engineering society or your clubs can have repercussions. Make sure you are filling out EOHS forms.

Motion to Adjourn the Meeting

Motioned by: Ryan Lambert
Seconded by: Brandon Ruffino

Motion passed.