McMaster Engineering Society  
Semi Annual General Meeting | Agenda  
Tuesday, October 24th, 2016  
ITB 137  
7:00pm

Approved Absences:

**Quorum Count** - Please sit with members of your Department

<table>
<thead>
<tr>
<th>Department</th>
<th>Initial Count</th>
<th>Final Count</th>
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<td>Bioengineering</td>
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<td>Software</td>
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Note: SAGM must contain a quorum of 3% of McMaster’s Faculty of Engineering population - preferably ≥ 10 members per club/department.

Ratification of the Agenda

Ratification of Incoming Council Members

Coordinators:
- BLUE Lounge – Nicholas Loomes and Chantal Ullyett
- Culture – Aveline Pearson and Jennifer Janssen
- Drain – Linford Rodrigues and Tyson Collins
- Fireball – Rachel Laurat and Liane Ladouceur
- Information Technology – Jimmy Nguyen
- Kipling –
- Trailer – Francesco Rao
- SAAP – Sheena Berry and Yih-Jwu Hsiao
- ARC – Luka Samac

Department Representatives:
- First Year – Victor Chen
- First Year – Parsa Beheshti
- First Year – Maximilian Aoki
- First Year – Farhan Maqbool

Editors:
- Frequency – Levi Brown and Merat Goharshadi
- Handbook – Emily Vernon and Lianna Tkach
- Plumbline – Pooja Srikant and Max Guan

Other:
- CRO – Matt Vukovic
- MacLAB Chair – Alex Miles

Prepared by Jocelyn Lee
Presentation 1: McMaster Solar Car
Presented by:

Presentation 2: Chem-E Car
Presented by: Abdullah Shaikh and Kelly Huyen

Presentation 3: SRA Engineering Introduction
Presented by: Maxwell Lightstone

Presentation 4: Women in Engineering
Presented by: Alison Bayzat and Erika Greco

Presentation 5: McMaster Baja Team
Presented by: Adam Charlton and Paul Pahulje

VP Tasty
Presented by: Lava Pizza

Presentation 6: EcoCAR
Presented by: Alison Bayzat and John Reimers

Presentation 7: Mechatronics Society Funding Request
Presented by: Eric Tran

Presentation 8: McMaster Engineering Musical
Presented by: Jose Bonicielli and Francesca Altobelli

Presentation 9: Phase One
Presented by: Tai Tong

Motion 1: MES Constitution Changes for Removed Positions
Whereas the positions of AVP Administration and Director of Advertising were deemed to be unnecessary as elected positions within the MES
Whereas there is still a need to maintain these roles for MES operations
Whereas there are some updates to the Constitution that must be made based on recent Policy Manual changes
BIRT AVP Administration and Director of Advertising be removed from Article Five 1b and Article Five 1c, respectively
BIFRT the positions of Administrator, Professional Development Coordinator, and Academic Resource Coordinator be added to Article Five 2b, and the position of SAAP Coordinator (Article Five 2b) be changed to “Tutoring Program Coordinator”
BIFRT Yearbook Coordinator be removed from Article Five 2c
BIFRT the positions of Administrator and Advertising Coordinator be defined under the MES Policy Manual B.6

Presented by: Pooja and Max

Prepared by Jocelyn Lee
avp.administration@macengsociety.ca
BIFRT MES Policy Manual K.11.1 be changed to reflect the new nature of the Administrator role
BIFRT the proposed changes be approved for motioning at SAGM 1

Motion by: Andrew Cook
Seconded by:

Motion 2: McMaster Rocketry Team Team Status
Whereas the McMaster Rocketry Team (MRT) is now competition oriented and no longer just a student interest group
Whereas team status would grant further resources such as build and storage spaces on campus
Whereas the MRT intends on participating at the 2017 Intercollegiate Rocketry Engineering Competition (IREC) next June
BIRT the MRT be granted Team status
BIFRT the MRT is granted $1500 from the Special Projects Fund to satisfy the proposed team budget requirements

Motion by: 
Seconded by:

Motion 3: McMaster NEUDOSE
Whereas McMaster NEUDOSE is a team consisting of primarily engineering students,
Whereas McMaster NEUDOSE used last year’s funding appropriately,
Whereas a ground station at McMaster would allow for experiential learning of students beyond McMaster NEUDOSE,
BIRT McMaster NEUDOSE receive $1500 from the Special Projects Fund to create a ground station at McMaster.

Motion by: Dawson Bonneville
Seconded by:

Executive Accountability Presentations

VP External Relations – Michael Meier
VP Finance and Administration – Nicholas Alvarez
VP Academic – Liam McDermott
VP Student Life – Marko Maric
President – Andrew Cook

Clean up! Garbage bags will be provided and sent around the room. Please help clean the room and areas around you.

Final Quorum Count - Please sit with your Department Members!

Motion to Adjourn Meeting

Motion by:
Seconded by:
McMaster Engineering Society
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MES Robert's Rules of Order:
Hand Signals Cheat Sheet!

General Rules:
• Raise your hand if you wish to speak
• You may only speak if recognized by the chair (CRO)
• The chair keeps a running speaker list, so, for the most part, the order in which you put your hand up is the order in which you will speak
• All "quick points" take precedence
• All "direct responses" will speak before the next "new point"
• Try not to repeat points other people have already made

New Point
Do you have something new to say that doesn’t have anything to do with the current discussion? Use this!

Direct Response
Do you want to be involved in the current discussion? Do you have a direct response to something that has been said. Is your speaking point a part of the current discussion?
Use this!

"Quick" Point
Do you have a quick question that will be answered in one sentence?
Ex. Clarification ("what does that abbreviation stand for?"), Informational ("How much was budgeted for that?"), etc.

I Agree
Instead of repeating what someone else said and making the conversation circular, if you agree, simply put a thumbs up.

Circular Motion
(Try to avoid)
Make this hand signal if you think discussion is becoming circular (ie. people are repeating the same thing). If the chair recognizes enough signals, the discussion will be ended.