



ALL ATTENDANTS: Please inform President of your presence.

Approved Absences: Levi Brown (academic), Jimmy Nguyen (academic), Dani Lake (work), Lisa Tran (midterm), Brandon Rufino (late, midterm), Michael Barbosa (late, meeting), Elena Grigoras (late, event)

PROXY: (Person for person)

Quorum Count: 20

Ratification of the Agenda

Take The Hunt off the Agenda

Passed

Ratification of Last Council Meeting's Minutes and SAGM I Minutes

Passed

Executive Updates

President Andrew Cook

Trying to work on Capstone idea to introduce Capstone projects in second and third years which would be extracurricular. Also got approached by a start-up with an idea for student body: way of managing job searches and contacts. Will be working with them to see feasibility and get student feedback. Organizing board of directors meeting. If you have anything you want brought to that, approach me or the exec. It is a bunch of alumni that used to be presidents to ensure the long term continuity of the MES, also include associate deans.

VP Student Life Marko Maric

Sent out email for MESsenger, if you have anything to add please email me. Will start picking off smaller projects this weekend and next week. Keep eye on email.

Michael Bo: I didn't get an email.

CRO: Send it to council@macengsociety.ca

VP Academic Liam McDermott

This weekend we got the Latec workshop. 30 people, 15 undergrads. If it is successful, we will host another one. Finally got an invoice for the October sales for the tutoring vouchers: se sold 91 (122 this year). We also have cookies and cram for physics this Sunday. Around the 17th we have one for programming. The SRA may be helping with that.

Parsa: which room are we booking?

Liam: to be announced.

VP External Michael Meier

Congress applications are open. They will be advertised through the mailout as well. PDC is running their first year stream networking night right now. There are a lot of people there. We are sending people to PEOSC this weekend, in two weeks there will be people going to CDE as well.





VP Finance Nick Alvarez

Working on the budget, and working on the new committee.

Motion 1: By-election Bypass

Whereas it is preferable for the MES to be an agile organization with minimal bureaucracy Whereas it is infeasible to hold a by-election for positions which were widely contested and recently filled BIRT the presented policy by added to the MES Policy Manual under Elections C.5.4

Motioned by: Matt Vukovic Seconded by: Quinn

I presented it at the last council meeting. Basically, when 20 people apply for a position, and someone doesn't want to do it, and if you do a by-election you have even more people apply. This would speed everything up in the process. The 5th place person would fill the position if it is vacant.

Discussion:

None

Motion passed

Motion 2: Administrator and Advertising (AA)

Whereas the elected positions of AVP Administration and Director of Advertising were recently stricken from the MES

Whereas the appointed positions of Administrator and Advertising Coordinator were recently added to replace the removed positions

BIRT the MES Policy Manual be amended to include the new positions and remove the old positions

Motioned by: Michael Meier Seconded by: Marc Peters

At SAGM I, we struck the two positions from the constitution. The new policy updates are in the agenda. They are changes to reflect the current changes. Advertising coordinator is a chair of the advertising committee. Administrator is more of an administrator job itself. There is a monetary compensation (\$150 per work term)

Discussion:

Quinn: is it per term served or per school term?

CRO: Per school term that you are in the position

Nick: Is this applied in this year's budget or next year's budget?

Andrew: we can discuss it later but we should have it.

John: do all positions other than administrator already get paid?

Andrew: yes.

Motion passed





Presentation 1: Student Space Fund Application

Presented by: Nick Alvarez

I presented on the student space fund and what it was at last council. We want to allocate the \$60,000 from surplus into an actual plan. This is a more efficient way to use the money, and we found another way of getting more money (through the Dean). If they like the idea, we can ask for more money from them. We want to organize with the faculty to get as much money as possible. This also has a long term plan. Applications have been created for committee. It goes into detail for what the project is, who we are looking for. Selection process is by looking at all the applicants. A committee chair will be chosen, and the exec and the chair will choose members of committee itself.

Discussion:

David: what is the time commitment that committee members have to make?

Nick: we are focusing on students with more than two years remaining in their degree. We want it to be in a two-year timeline, but we want input from everyone, so there will be another form for idea submissions.

Christie: so you wont be the chair? How will you be involved in that?

Nick: As VP Finance, this committee will be under me. Having VP Finance as the chair might not be the best idea, because it changes every year. I will be apart of the project but not directly in charge of it.

Nick: do you like the committee better or a first come first serve basis?

Council: committee

Nick: when is the best time to release these applications?

Quinn: I would say start next term because a lot of people are swamped with things now. I don't know if they would have time to focus on these things

Parsa: I think towards the end of the exam period, so if someone over the break wants to fill it out, then they can.

Nick: so release before exams end so they can go home and think about it?

Brandon: a lot of people want to get involved in the new year, so it would be better to wait, or even during Christmas break, but really pushing it forward in the start of 2017. At the start of the semester students feel like they want to get involved in new things and get more involved.

Quinn: When do you want it done by?

Nick: SAGM II

Liam: you should start in January so you don't lose any momentum.

Haleigh: you could open it during exams, because people like procrastinating.





Parsa: some people might need more than 4-5 days before deciding to commit time to the committee. If you give it a larger window to submit the application would be a better idea.

Luka: if it takes them two weeks, will they be that committed?

Haleigh: are you going to have an idea that they have on the application? Because it might take them longer to come up with an idea.

Michael Ba: maybe not the first day of school.

Michael Bo: since it will be before exams, how long do you expect the application to be up for?

Nick: from beginning of exam to first or second week of 2017.

Other Business

Council Bonding Event by Jocelyn Lee

Wanted to open the table for ideas for a council bonding event.

Brandon: I love serve.

Ryan: we did mini putt a couple years ago (glow in the dark)

Parsa: exec and avp vs rep paintball

Nick: bowling at splittsville

Michael Bo: sushi

Andrew: get a gym and play sports: preferably rugby or hockey

Marko: The Squirrel's Nest or the Flying Squirrel or something (it's a big adult gym)

David: go see bulldogs or ticats game

Nick: skyzone

Ryan: archery tag

Haleigh: Novemburger burger crawl

Max: escape room

Marc: organized Costco scavenger hunt

Michael Bo: board game night!

Supdates

Lisa Tran (Chem Eng Rep): grad vs undergrad dodgeball on November 7th (\$2 at the door). Sign ups for blood donation coming out soon and will be happening at beginning of November. T-shirts, patches, and stickers order forms will be released Monday, October 31st and will continue until around November 7th.

Jocelyn (Administrator): council jackets were shipped and spreadsheet will be sent out with prices





Brandon (ECE Rep): bowling night last week, waiting for our next meeting, we have a Boston Pizza night coming up

Mike M (VP External): 57 new subscribers for the mailout list

Elena and Jacqueline (Kipling Coordinator): gotten in contact with a DJ and equipment we need. Signed contract, waiting for a reply from equipment suppliers

Michael Bo: will the DJ take requests?

Elena and Jacqueline: most likely. We will make sure

Rachel (Fireball coordinator): submitted busses deposit and photo booth deposit. We will order gifts soon.

Ryan (Comp Sci rep): had most people ever for comp sci at SAGM I.

Christie (Management rep): had first event of the year: Network and Chill. It had one of the biggest turnouts ever for management. Will have advisory council meeting on Thursday. Engineering consulting case competition will have applications coming out this week. If you're interested in consulting, it's a good thing to apply to. If you want to be a coach, we are looking for an hour commitment. Email me if you're interested.

Liam: Is this the commerce and eng one?

Christie: yes

David (Software rep): Sushi night coming up on 16th. Tomorrow we have a CUSEC info night. Anyone can apply.

Haleigh (AVP Services): last week I had my design workshop for the advertising committee. 35 people showed up. They want to do more stuff next term, probably not during exams next time. Working on fixing tent, charging stations, buying cases for walkie talkies

John (Mechanical rep): working on t-shirt design contest, starting to plan social nights for second term.

Quinn (Society rep): t-shirt contest going on, organizing Christmas party, NEMS and society event fell through, we are doing a board game and video game night for society.

Michael Bo: do you have to be in society?

Ouinn: not sure

Jason (SRA): we have 5 referendums for MSU. Voting open tomorrow. Will be VP's at large, executive club cards, sobi bike share, and two for the Marmer (yearbook)

Mike S (Cooc): Waiting to close two items in regards to welcome week. Will close within the next two weeks

Emily: when are the new CoOc's being chosen?

CRO: November 29th in ETB 124.





Luka (Academic resource coordinator): working on academic ted talks where a professor will come and talk about something. Biggest problem is a room schedule and time for everyone.

Sheena (SAAP): hosting cookies and cram sessions, they've been really popular. Physics is this upcoming Sunday. The 1D04 session will be Thursday the 17th.

Marc (Materials rep): meeting last week was cancelled. Will be having it this Thursday

Hannah (AVP Clubs): working on guides. Sent out form for MES events calendar. One of the company reps that came to our clubs day is offering to sponsor our professional development conference. If you're a department rep and your department has not submitted the attendance for funding, please do it.

Marko: giving Supdates for Dani (AVP Events): there is a joint event between MES and faculty on November 22nd. It's a piano based coffee house.

Liam: have they tuned the piano yet?

Marko: yes

Sheena: can you play guitars?

Marko: we will probably host our own coffee house too.

Michael Ba: Ping pong night next Tuesday. We just had a meeting to change constitution and added a new position for management.

David (Eng Phys): Last week we had recruitment night, 12 companies there, 200 students. Went well and there is talk about doing it next semester. We also have a social coming up on the 8th, going to Boston Pizza. We now have Eng Phys t-shirts.

CRO: are we doing sushi?

David: not this semester

Jessica (BEAMS rep): have social this Thursday

Emily (Tron rep): we have a logo, hopefully swag to come soon. Second year reps want to host an event so they are hosting a linked in workshop/photo-shoot.

Cam (Civil rep): had another meeting and welcomed second year reps. Delegated tasks to create an event for the year. Festivus tickets for sale (on November 26th)

Parsa (First year rep): promoting general events Professional development committee stream networking event, advertising assassins and potentially some more sports events. Still haven't heard back from Queens, we are thinking of talking to another school to see if they want to do it without Queens.

Andrew: both Queens and U of T don't have a support network for connecting with other schools.

Max (first year rep): promoting events, hoping to get into a MES first year's talent show. Might link it in with The Event

Victor (First year rep): promoting events (professional development committee, SAGM I).





Michael Bo (Director of Sport): assassins had a rough start. Hopefully next semester I will improve based on the feedback from this one. Will start applying for fields for Ratboy Soccer. Might do dodgeball again.

Matt (CRO): Cooc is coming up on November 29th in ETB 124. It will be a townhall style meeting. They will present in front of all of council. Selection board of Cooc will be there. Presidential nominations will be coming up in end of November/beginning of December. Elections period will be in January. Person who is elected is announced at Fireball.

Andrew: we are thinking of opening selection board to include someone in student life and a member of the engineering population.

Presentation 2: Executive Feedback

Motion to Adjourn the Meeting

Motioned by: Hannah Seconded by: Haleigh

Motion passed





MES Policy Manual Section C.5.4

A by-election shall not be held if all of the following conditions are satisfied. Instead, the position shall be filled by the candidate with the next-highest number of votes from the most recent election or by-election held for the vacant position. The candidate must be consulted for their willingness to participate before they are elected to office. If the candidate is unwilling, a by-election shall be held.

- a) The vacating individual was removed from their position as per "Meetings", Section H.2.2.d
- b) The vacating individual held office for four scheduled Council meetings or less from the date of their ratification
- c) The vacated position was most recently contested by more than 10 candidates





Advertising Coordinator

The Advertising Coordinator shall:

- a) Chair the Advertising and Design committee and select its members
- b) Be knowledgeable about advertising, graphic design, and the requirements for common advertising avenues (ie. MSU poster guidelines JHE Lobby TVs, Charging Station, file types and formats)
- c) Be responsible for organizing a workshop to teach members of the advertising committee graphic design theory and use of graphic design computer programs
- d) Organize requests from council members for any designs they need created.
- e) Ensure that designs are created sent to the client in a timely manner.
- f) Be responsible for creating a design to the client's specification if no other designs meet their specifications
- g) Oversee and be responsible for negotiating reasonable prices for designs, and for reimbursing designers for their work
- h) Be responsible for posting to and updating the MES charging station screen and the JHE Lobby TVs
- i) Develop and encourage new initiatives to increase exposure and effectiveness of advertising techniques
- j) Report to the AVP Services and Productions

Administrator

The administrator shall:

- a) Be the custodian of all MES records
- b) Within one month of the start of each term, schedule and advertise:
 - a. MES Council meeting dates and times
 - b. MES Executive office hours' dates and times
- c) Collect and distribute all internal Society correspondence
- d) Take and distribute the minutes and agendas of all MES Council and General Meetings. Council minutes shall be made available for review and continuity in a public forum within a week after the meeting has occurred
- e) Forward motions for funding to the Vice President Finance and Administration as they are received
- f) Be responsible for posting minutes on website for future reference and agendas ahead of each Council meeting
- g) Record attendance at Council meetings and enforce the Attendance Policy (see "Meetings", Section H.2).
- h) Be responsible for procurement of keys to MES Office and distribution of keys to all approved positions (see "Services", Section F.6.1).





- i) Maintain the MES Office, including purchasing resources such as stationary, letterhead, business cards, and other office supplies (see "Services", Section F.6).
- j) Be responsible for procuring the Council Appreciation Awards and Presidents Award(s) for Fireball.
- k) Report to the Vice President Finance and Administration
- I) Supervise the following positions:
 - a. Information & Technology Coordinator

MES PM Section K.11.1

The paid positions on the MES are the Information Technology Coordinator, BLUE Lounge Coordinator, Drain Coordinator(s) and Administrator. These positions are appointed and receive \$150 per term of work.