



**McMaster Engineering Society  
Council Meeting Agenda  
January 26<sup>th</sup>, 2017  
JHE A114  
7:00pm**



**ALL ATTENDANTS: Please inform President of your presence.**

**Approved Absences:** Marc Peters (class, proxy Quinn Milum), Liam McDermott (class, proxy Luka Samac), Maximilian Aoki (class), Brandon Rufino (ECE Industry Night, proxy Jessica Trac), Jocelyn Lee (midterm), Michael Meier (Midterm), Nicholas Alvarez (event), Michael Boulos (illness), Farhan Maqbool (illness),

**PROXY: (Person for person)**

**Quorum Count: 19**

**Ratification of the Agenda**

Amendment to the first motion: can't be approved until VP Finance approves it given the state of the MES budget, and the VP Finance isn't here to approve this.

These two motions are mutually exclusive, if they don't get affiliate status they can apply for clubs.

Addition to other business: Co-OC by Taylor

Passes

**Ratification of Last Council Meeting's Minutes**

Passes

**Executive Updates**

President Andrew Cook

Sent preliminary long term plan, but needs a longer discussion. Digest until it is in final form, we want to hear ideas on the three pillars, student engagement, and coordination between teams. When running for a position, you can look at the long term plan and there will be solid goals that you can try to run based on it and accomplish some of the goals. I have been going to a lot of meetings to prepare to transition to create living documents by updating current documents.

No discussion

VP Student Life Marko Maric

Been campaigning for Matt, frost week happened and it was alright, working on transition document and U of T's Godiva week to get people involved in culture. Looking ahead, set meeting with SOBI to finalize MES sobi deal, will be working on clubs and teams guide with Hannah.

Luka: Nick Needs to talk to SOBI as well.

Max: What is Sobi?

Marko: They are willing to offer us generous deals such as giving away free codes during the event to find things for the scavenger hunt. Free bikes for all reps for Welcome Week would be very useful. It's not a mandatory membership, but Mac Eng would just get better deals.

Max: info on IBEHS working with the MES?

Andrew: we spoke about that in a meeting, in first year they are with the MES



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Parsa: Liam said they are going to have their own society

Matt: No confirmation yet

VP Academic Liam McDermott

Given by Proxy (Luka): working with Andrew to create a day with the Dean to visit classes if professors need recognition or criticizing. Cookies and Cram is happening next week in ETB 124 for Physics 1E03. Picking next MEC co-chair. ENG 1 is having an info fair to be advertised.

Parsa: Combine first year comp sci with 1D04 help sessions, because the content is the same.

VP External Michael Meier

By Andrew Cook: Mike is doing FYIC and external activities.

VP Finance Nick Alvarez

Taken a step back, writing cheques and doing things

Liane: Can you write fireball cheques?

Matt: Yes.

**Motion 01: McMaster Seismic Design Team Affiliate Status**

Motioned by: Mariano Colicchio

Seconded by: Anastasia Soukhov

Whereas the McMaster Seismic Design Team student chapter provides hands-on learning opportunities, networking opportunities, and out-of-the-classroom experiences.

Whereas the team is entirely composed of engineering students.

Whereas the team would like to become affiliated with the MES to increase the reach of attracting potentially interested students, and hopefully become an official team in 2018.

BIRT the McMaster Seismic Design Team be awarded MES Affiliate status.

We are a group of undergrad branch of EERI McMaster Chapter made by grad students. As the UG branch competes in the competition in the US, it will likely stay there. We are a group of 22 students ranging through all years and have student mentors (Grad students and previously participating students). We began two years ago. Started by the OIY boys, ended up going to Boston and placing 16<sup>th</sup> out of 38. Get to network with professionals. Organized by captain (Mariano), operations team captain for optimizing, design team, and architectural team. We started in September. Most people have never heard of Canada, let alone McMaster. In 2016 we did not qualify for the competition in San Francisco, this year we are competing in Oregon, most likely will come first. In October we received the problem statement, proposal was due in November. Now we have started the design process. We use CAD and other modeling. The club continues to learn and improve. Students that are interested in earthquake engineering have the opportunity to network with other researchers and students from international universities. Working as a team is good for team development, and technical skills are developed in the building process. This benefits the MES as it brings exposure to the university.



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Discussion:

Ian: Do all team members go to competition?

Mariano: No, only 12 people are going. Some people stepped down

Ian: Is there a maximum number of people you can bring?

Mariano: 15, we want to bring as many people as possible, but it is very expensive.

Luka: Is the reason people couldn't go financial?

Mariano: There are financial reasons, other commitments, and some haven't contributed

Parsa: Are you looking to gain more exposure by becoming affiliates? Did you not gain as many people as you wanted to?

Mariano: Being an affiliate will make us more "legit", and most people are graduating, so we need more people to join next year.

Matt: They will be able to apply to become an official team next SAGM 2

Motion Passes

**Motion 02: McMaster Seismic Design Team Special Projects Fund**

Motioned by: Mariano Colicchio  
Seconded by: Anastasia Soukhov

Whereas, McMaster Seismic Design Team is run by engineering students.

Whereas, travel and accommodation at this year's competition in Portland, Oregon is expensive, and external sponsorship is difficult to find.

BIRT McMaster Seismic Design Team be allotted \$1400.00 from the Special Projects Fund.

Pending the approval of MES VP Finance

Discussion:

Ian: Did you try to find external sponsorship?

Mariano: Yes

Luka: Special Projects Fund is from referendum

Matt: No, part of MES Budget

Luka: Affiliates can't get funding?

Ian: That is correct. You have to be a member

Emily: How much of the Special Projects Fund have we used?

Marko: none yet

Dani: What would you do if not approved?

Mariano: We would have to try harder to find sponsors

Andrew: Should this be coming out of the conference fund or SPF?

Matt: Closer to open conference, but we should get VP Finance's opinion

Vrushank Desai: I am the president of BTech, and Btech has no exposure to the design team.

Mariano: We take into account sending Btech in future years

John: Are all your members in Civil?

Mariano: All except one, but the team is open to every discipline

Motion passes



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**Other Business**

Co-Curricular Records by Hannah McPhee

Need some input on some things: Faculty wants to make a co-curricular record, which is a transcript for extra curriculars. It would be a legitimate document to put with your resume. They are working to have it for the 2017/2018 year. Are we behind this? They would need someone from our team that would sit on the board and decide which clubs would be on the transcript, and a validator would be needed to determine if people participated on the team. We have to decide how strict to be: it could be attending a conference vs. planning a conference, based on involvement of the team.

Discussion:

Parsa: Went to U of T in the beginning of the year, and part of the transcript is the extra-curricular record. I think this would be very helpful as opposed to just listing it in a resume, you could have an official piece of paper.

Hannah: For club leaders, employers call club leaders and put them in sticky situations

Luka: Need more accountability from captains of teams/affiliates

Liane: At Carlton, records worked really well with applying for medical school. You could have a position on the record (ex. Volunteer vs. leader) so you could have varying degrees of severity

Marko: Would students not in the MES have to do anything?

Hannah: It would be on OscarPlus, and you would submit it and it would go through someone in the university, and then someone from the MES would have to verify it.

Marko: How is this different from what Avenue already has?

Hannah: Different in that this is official and validated

Haleigh: Would this be open access for any student, like could you use it for tryouts?

Hannah: Similar to transcript access

David: Making up club titles might be an issue

Hannah: We would meet with club leaders to create a list of positions for each club.

Ian: People join clubs and teams and then drop off. How does that affect these transcripts?

Hannah: Not sure, but probably at the end of the year, to be validated by captains.

Andrew: Is Louise going to take on most of this?

Hannah: She wants to hire a student to help out, would need Hans' department to set a list and help with validation.

Quinn: What time of year based on job application timing could have adverse effects.

Hannah: Looking at timeline, could be semester or bi-semester.

Emily: Could have preliminary and the confirmation of fulfilment.

Hatch Grand Opening by Andrew Cook

April 6<sup>th</sup>, the MMRI is having an open house, and Light Up the Night is also happening, and it is the last day of classes. We also have Clubs Fest and Capstone Showcase in Hatch as a soft opening going into exams. It might not be furnished so real move in will be a Tuesday or Thursdays in September. We would invite the donors, and have activities planned. The Deans Office wants to know what we should do: are there any suggestions? We would like to incorporate clubs and teams and experiential learning to impress the donors.

Discussion:



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Ian: we can have a wine and cheese night?

Victor: Where is Hatch?

Andrew: Besides JHE. We could have a tent in front of JHE, have vehicle bay doors with ribbon cut with car teams driving in.

Matt: Make a scissor car

Andrew: We could have a parade, board of advisors said don't flaunt it arrogantly with a parade. Start from DBAC

Ian: we could have a petting zoo

David: Wine and cheese night sounds good. We could open a bottle of champagne.

Parsa: we could have Ikea style arrows on the ground to point to things and describe what is being made.

Max: We can set up a bunch of 3D printers from the Epic lab and print Mac Eng slowly so they create Mac Eng really big.

Ian: we can also have tours for the donors so someone can show them what is happening to the space

Andrew: We could have a 21 gun salute from McMaster Rocketry, but if you think there is a team that can get someone cool and get EHOSS approved (ex. Mariano's)

Haleigh; Small statues to represent their team and have the permanently displayed

Parsa: Eco car and formula do a drag race

Matt: No. If you have other ideas, send them to Andrew

Co-OC Things by Taylor

Letter from Steph:

Dear MES, Steph has to step down from Co-OC, much deliberation with the team, will continue to be involved in the community, accepting Ian as a Co-OC partner. This decision was made by the selection committee: Dr. McDermid and Maria.

Ian: To pre-answer "Why was the replacement found as opposed to people who applied", this is because it is more cohesive way to move forward with what has been established already. I had a serious interview with Faculty and Mike and Lauren. This is why committee is delayed but tryouts and info sessions should be on time.

Info session on Feb 6/8 in JHE A101 at 5:30-7ish. Second session will be in civil room JHE 144 from 5:30-7ish. First year council: tell all your friends. Class announcements are good, and spread the word as much as possible.

Tryouts will be the 9/10/11<sup>th</sup> of March (after reading week)

Toga scheduled for April 1<sup>st</sup>.

First meeting with the SSC, there is going to be WW rep training all day on that day. They may have to reschedule the event.

### **Supdates**

Barbs (Btech): Btech is having a game night in T13

Haleigh (AVP Services): figuring out how to pay design committee



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Emily (Tron rep): Tron and eng phys are doing Hebacon together (bad robot competition, don't need experience building robots, open to everyone in eng. Can do in teams, info night next Thursday, check out Facebook event). And tron patches are in!

Quinn (Society rep): Industry night was good, brewery tour coming up

David (Software rep): CUSEC was great, planning BP or sushi event

Ryan (CS rep): CS Society had a mixer on Tuesday and it was great, lots of attendance

Dani (AVP Events): Graffiti Night was good, Euker tournament had 42 people, Canada day by Culture was awesome. Love Pub is February 10<sup>th</sup> (19+ event)

Liane (Fireball Coordinator): Fireball is Saturday!

Ian: Blood drive with U of T and Waterloo: If you want to donate blood, you can sign up because it's a competition and we want it to be Mac Eng wide. Share ideas of ways that people who can't donate can get involved. Meeting with Textbooks for Change, we are doing it alone. Finally, the MES donates usually to BASEF and we are allowed to provide up to three judges. Have to clarify the date and put it on slack, it is a Friday. You get to judge kids, decide who deserves a prize, contact me for more info.

Emily: Will there be a live tally?

Ian: Yes, there will be a website and a bar graph to update

Parsa: do you have to register for the drive?

Ian: Some clinics you have to, at Mac you can just drop in. Send Ian a selfie of you donating blood.

Hannah (AVP Clubs): Made progress on event planning form for clubs and teams and lots of EHOSS forms.

Max (SRA Eng): Eng is the largest academic division at mac: bigger than science if Kin is separate. We are getting 7 seats on the SRA next year. Elections within MSU: Results will be available tonight.

Grace/Christina (MES Wellness Committee): Want to raise awareness for health for eng students, particularly mental health. Worked with Hedden community engineering floor. We did a stress buster with them. Had an event to give out free food, had Bell Let's Talk Day, and cookie decorating happening on Valentine's Day. If you have any ideas for further integration with the MES, let us know at [wellness@macengsociety.ca](mailto:wellness@macengsociety.ca)

Quinn (proxy for Marc, Matls rep): Feb 4<sup>th</sup> rock climbing

Lisa (chem): Ski trip Feb 4<sup>th</sup>, BP is free entry with blood donations, starting t-shirt design

Jessica (BEAMS rep): BEAMS industry night was really successful, general meeting is next week for any BEAMS member

Brandon (ECE rep): ECE's industry night, and ECE serve is early February

Parsa (First Year Rep): LinkedIn Photoshoot in March, maybe First Year Karaoke Night at 1280, BP, phoenix maybe, doing class announcements

Victor (First Year Rep): Doing PDC stuff, PDC is on the 4<sup>th</sup>, there are 7 tickets left at \$10 each. It is for the entire day on Feb 4<sup>th</sup> to meet HR reps from GE and Pepsi. More details on website.



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Christie (MEMS rep): industry night for management, looking into swag

Matt (CRO): version of the Plumline, fire extinguishers for the MSU, MES presidential elections as well as Btech results. MES general elections: nominations open the week of February 13<sup>th</sup> until the 24<sup>th</sup> and campaigning begins the 27<sup>th</sup> after Reading Week.

Andrew (President): Sent out long term plan in its rough state, if you have any extra ideas, email them in. There is going to be a long document and a two page one that is an overview.

**Motion to Adjourn the Meeting**

Motioned by: Ryan Lambert  
Seconded by: Lisa Tran

Passes (1 abstention)