APPENDIX L – McMaster Engineering Society Trailer Use Contract

I ___________________, on behalf of __________________ (team or group) take full responsibility for the safekeeping and proper operation of the McMaster Engineering Society (MES) Trailer. In the event of damage, I agree to ensure that I, or my team/group will be responsible for paying for any costs associated with the repairs, and do not hold the MES responsible for these costs. I (or my team/group) also agree to pay for any toll charges or parking tickets associated with the trailer’s license plate that are accumulated during the period that I am in possession of the MES trailer.

Proper operation includes abiding by the MES trailer usage guidelines listed below, as well as the Highway Traffic Act of Ontario.
The contents of the MES trailer are at the very minimum:
- One Fire Extinguisher
- One spare tire
- A tool chest with a wide assortment of tools
- One floor broom
- Several tie-down straps

MES Trailer Usage Guidelines
- The trailer should always be towed by a vehicle that has a large enough towing capacity and is insured to tow trailers.
- Fireworks, explosives or live animals are not to be carried within the trailer
- Vehicles being carried within the trailer must be securely fastened to the floor hooks using appropriate strength tie-down straps
- The winch is not to be used as a tie-down or support in transit.
- No persons are to be inside the trailer when it is being towed as this violates the Highway Traffic Act
- Drivers must have experience towing a trailer of similar size. If no experienced driver is available, the driver must be trained by the Trailer Maintenance Coordinator
- The trailer is not to be taken on the 407 ETR Highway without a valid transponder. Notice of 407 use must be given to the Trailer Maintenance Coordinator.
- A damage inspection form must be filled out by the Trailer Maintenance Coordinator and signed by the above named, or someone on their behalf before the trailer is used.

_________________________ _______________________
Signature of above named Witness

__________________________ _______________________
Trailer Maintenance Coordinator Date

McMaster Engineering Society ♦ Policy Manual
- 113 -