

---

## APPENDIX L – McMaster Engineering Society Trailer Use Contract

I \_\_\_\_\_, on behalf of \_\_\_\_\_ (team or group) take full responsibility for the safekeeping and proper operation of the McMaster Engineering Society (MES) Trailer. In the event of damage, I agree to ensure that I, or my team/group will be responsible to pay for any costs associated with the repairs, and do not hold the MES responsible for these costs. I (or my team/group) also agree to pay for any toll charges or parking tickets associated with the trailer's license plate that are accumulated during the period that I am in possession of the MES trailer.

**Proper operation includes abiding by the MES trailer usage guidelines listed below, as well as the Highway Traffic Act of Ontario.**

The contents of the MES trailer are at the very minimum:

- One Fire Extinguisher
- One spare tire
- A tool chest with a wide assortment of tools
- One floor broom
- Several tie-down straps

MES Trailer Usage Guidelines

- The trailer should always be towed by a vehicle that has a large enough towing capacity and is insured to tow trailers.
- Fireworks, explosives or live animals are not to be carried within the trailer
- Vehicles being carried within the trailer must be securely fastened to the floor hooks using appropriate strength tie-down straps
- The winch is not to be used as a tie-down or support in transit.
- No persons are to be inside the trailer when it is being towed as this violates the Highway Traffic Act
- Drivers must have experience towing a trailer of similar size. If no experienced driver is available, the driver must be trained by the Trailer Maintenance Coordinator
- The trailer is not to be taken on the 407 ETR Highway without a valid transponder. Notice of 407 use must be given to the Trailer Maintenance Coordinator.
- A damage inspection form must be filled out by the Trailer Maintenance Coordinator and signed by the above named, or someone on their behalf before the trailer is used.

\_\_\_\_\_  
Signature of above named

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Trailer Maintenance Coordinator

\_\_\_\_\_  
Date