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McMaster Engineering Society  
Council Meeting Agenda  
March 30<sup>th</sup>, 2017  
JHE A114  
7:00pm



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**ALL ATTENDANTS: Please inform President of your presence.**

**Approved Absences:** Maximilian Aoki (concussed), Liam McDermott (late, class)

**PROXY: (Person for person)**

**Quorum Count:** 21

**Ratification of the Agenda**

Motion passed  
0 opposed, 1 abstain

**Ratification of Last Council Meeting's Minutes**

Motion passed  
0 opposed, 1 abstain

**Executive Updates**

President Michael Meier

Still doing transition work and getting things up to speed. This weekend the appointed positions were interviewed and have been selected. This week we're interviewing for the Hatch Center student representative position.

Discussion: non

VP Student Life Dani Lake

The is still one opening for Kipling coordinator. The Big Team Meeting is next Friday April 7th, please let me know if you can come through email. There will be free food and at the Pheonix afterwards.

Discussion: none

VP Academic Luka Samac

Pass

Discussion:

VP External Jocelyn Lee

The applications are now open for the ESSCO AGM. The conference this year is from June 1-4. It will have leadership development events, best practices, events with other schools, etc. More information on the applications are on the MES Facebook page.

Discussion: none

VP Finance Liam McDermott

Jocelyn on his behalf: He has agreed to the \$32k budget for Welcome Week. He closed the account with the Underground due to various unpaid expenses, and the inability to hold people accountable for who is printing with the MES account. He and Nick weren't even aware of the account until a few days ago. He



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has also started preliminary discussions with CU advertising for getting ad revenue for Frequency and the handbook. He's also still in transition with Nick.

Discussion: none

**Motion 01:** Three Campaign Promises with One Stone (Refining First Year Rep Structure)

Motioned by: Michael Meier  
Seconded by: Victor Chen

Spirit: To give Comp Sci and Btech first year students better representation on council

Whereas the current structure of First Year Reps outlined in the Policy Manual does not ensure students enrolled in First Year Engineering, Computer Science, or Bachelor of Technology will all have proper representation on council from year to year

BIRT Five First Year Representatives will be elected in September 2017

BIFRT Three of the positions be held by Engineering I students, one be held by a Computer Science I student, and one be held by a Bachelor of Technology I student

BIFRT this structure is reviewed by council during the first meeting of March 2018.

Discussion:

Mike: Changes aim for better representation from three programs in first year. Will be an ad hoc policy change with a trial run for one year. At the end of next year, once we see the changes occur, we can review and see if it's something we want to write into policy. At SAGM the question if only engineers run for first year rep, what happens to the other positions? In this case, the other positions will run in by-election for comp sci and B-tech, and will be solely reserved for students of that program.

Hannah: Would these people be voted by all the first years, or only people in their programs?

Mike: Entire first year cohort will vote for all of the positions.

George: Have you considered the IBHES program?

Mike: Yes, but that will be discussed later.

Elena: What if no one in B-tech/comp sci wants it?

Mitchell: If a by-election happens and no one runs to fill the position, council can meet decide to amend position.

Andrew: If as a council can't found anyone to fill the position, in my opinion council and co-ocs have failed. It shouldn't be that hard to find someone to fill. Chances of that happening with our community in Mac Eng are nearly zero.

Mitchell: If that happens, we'll have to review the current position and have further discussion.

Motion passes (19)  
0 Opposed  
0 Abstain



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**Motion 02:** Names are Hard but Making Motions Shouldn't Be (Council Motion Template)

Motioned by: Michael Meier  
Seconded by: Quinn Shobbrook

Whereas there is currently no format that motions must follow in order to be presented at regular council meetings

Whereas the addition of a motion template will make it easier for members to submit motions and for the CRO and Administrator to prepare them.

BIRT the following changes be applied to Section H. 2.1 of the Policy Manual:

**H. MEETINGS**

**2.1. General**

c) ...

d) All submitted motions must follow the format outlined in Appendix Z

Discussion:

Andrew: There was a word in this motion that shouldn't have been there. This is a teachable moment; it's important to look through agenda to find errors/mistakes before voting to ratify it.

Mat Lightstone: (clarifying) Does someone need voting rights to motion/second motion?

Andrew: I'll double check. You don't have to be a voting member to motion, you just have to be a general MES member.

Mike: This motion aims to make submitting motions easier, and the template was sent out in the email with this week's agenda.

Mitchell: It should be changed to say appendix at the top, so it will have the proper title in the policy manual.

Mike: Motioned to amend the motion, removing one word. Seconded by Luka. Purpose for a better version.

Michael Barbosa: We're at appendix Z, so what now?

Mike: We'll go to AA in the appendix.

Mitchell: Clarifying from before, you don't have to be a voting member to participate in discussion section.

Motion passes (20)  
0 Opposed  
1 Abstain

**Presentation 01:** Budget for Welcome Week



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Presented by: Ian and Taylor

Mitchell: just to clarify, a motion is something to be voted on, while a presentation is something that is brought to council to be voted on in the next meeting. This allows council members to think it over and come up with questions to ask the presenters before the vote.

Ian: We used the actual expenses from last year for budgeted expenses this year to hopefully have a better prediction. We'll do a quick run through of budget spreadsheet. Under Faculty Day, the Faculty contributes some money to us for food. The Faculty Night expenses cover the food, buses, entertainment and various supplies needed for it. Products and supplies includes things like sun screen. Shinerama and Bull Pull expenses includes money for food, products like sun screen, and cost of bus to and from these events. First Year Swag & Mailout last year was \$6,600, this year it's \$7,000. The plan for this year is to give the swag (i.e. USBs) in person to save money on mailing. Swag money also goes to red cups, drawstring bags, maybe sunglasses. The Alternative Programming (now Parallel Programming) has approximately \$2,000 more than last year. These events will cater to everybody, including students that we're not necessarily already getting involved with events. I want to do a Bob Ross night painting activity, and it also covers diversity day. With inter-faculty programming, the SSC provides WW grants. It's \$1,500 specifically for inter-faculty programming. Last year we ran a mini-event with science. They're hesitant this year, but if it's bigger/better/more exciting then we'll be good. We're trying to do something with health sci for IBEHS students, and we also have the eng/nurse fire. The reps all pay fees, which goes to food, transportation, and bonding activities. There's a misc column for unsuspected costs, which includes res move in food. The SSC provides food for one day of move-in, so we have to feed reps for the other day, and we sometimes feed other faculties for halal/veggie options. We also care packages for move-in with fruit/water so reps don't deteriorate throughout day. Supplies costs includes sun screen and renting speakers for the week. We left some wiggle room at bottom for unexpected costs. The money we expect from sponsorship is not included in the budget, but it will be spent on swag for first years, maybe getting some better food, etc. The total budget from the MES is \$3,200, and the total budget for spending is \$49,000 right now.

Discussion:

Ryan: Last year we took HSR to bowling, bus pull? How come we're paying for the transportation?

Hannah: In previous years, I know we paid for a bus rental from HSR, but we've worked out a deal to get the next few years free.

Ian: Transportation for bus pull also includes cost of lane closure and police escort. Didn't want to make another line for it so just included it in the transportation section.

Quinn: Just to clarify, when you said the final MES budget you said \$3,200, did you mean \$32,000?

Ian: Meant to say \$32,000 out loud.

Mitchell: Everyone make sure you have questions ready for next week. Also a note for the voting members of council, you should be voting on every motion even if it's just abstention.

Max Lightstone: We're getting food from Paradise, but have you considered going through 1280 instead?

Ian: For Faculty Day? Something to look into. Not necessarily our control though, the faculty deals with it. We'll bring it up to them.



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Victor: Out of curiosity, what do you have in mind for parallel programming?

Ian: The Bob Ross night, doing painting. Also we had a mini hack-a-thon during olympics last year, and that was successful so we'd like to bring it back. There's also diversity day for bringing members of the comp sci b-tech programs together, along with members of the women in eng and LGBTQ community together. This is designated time for these diverse groups to connect with other first years and older students (i.e. reps) like them to make them feel more comfortable in their new home. We welcome ideas for other programming, so send us an email if you have an idea.

Sophia: Who will we be asking for external sponsorship?

Ian: Last year we got \$5,000 from Union Gas, and we will be asking them again this year. Karlo and Nick, committee members, will be working on sponsorship. Also, we have contacts in the faculty who work with sponsorship, and we're trying to work with them to find others. We're inviting people with ideas/places to get sponsorship to contact us.

**Presentation 02: Removal of Lady Godiva and Super Frosh from the Policy Manual**

Presented by: Ian and Taylor

Whereas Super Frosh and Lady Godiva currently exist in the Policy Manual under the Graduation Event mandated to run during Welcome Week

And whereas these positions are not inclusive to the community of students as a whole. Singling out two students who do not necessarily need additional support to feel comfortable does not fit into the structure and purpose of Welcome Week.

BIRT Super Frosh and Lady Godiva be removed from the Policy Manual

Discussion:

Ian: SF and LG are two positions given to students at end of WW at the graduation ceremony after bus pull. Chosen by previous SF and LG, they're given to students who're excited about the community, came out to a lot of events, showed enthusiasm. Last year we had some issues, and committee and co-ocs chose to not pick SF and LG. We didn't realize they're written in the policy manual, so we now want to motion to not include them. Andrew presented the LTP over last few council meetings, in which inclusivity is a pillar. SF and LG single out students who are already involved, we don't need to put up on a pedestal because they're already comfortable enough about themselves to put themselves out there. Doesn't fit with inclusivity of WW, and for each student it's different for what coming out means (i.e. people with social anxiety, shy - leaving res room is a deal, but because we didn't see them they don't get SF or LG). Also, there's an issue with students not talking to the right reps to get positions. The specific types of students who get SF and LG are not represented over all of the first years. It doesn't fit with WW, which is why we think it should be removed from Policy Manual.

Andrew: Did you talk to the previous SF and LG to let them know you're making the change so they can voice their opinion?

Ian: No.

Andrew: Something you should do before next council meeting.



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Haileigh: I have a few opposing opinions. I see SF and LG as different positions; see them as student leader positions. Maroons also pick student leaders to be maroons for beginning of year. We have first year reps on council for first years, but these positions are spirit positions. The students picked might be more approachable to some students, because different kinds of people get SF and LF and run for reps. There's more support to the rest of the students through these students. A lot of options were discussed last year around this; more awards, pins, etc. I don't believe they should be taken away because they're support roles for other students.

Zahra: It's been a tradition for so long; instead of abolishing completely, make it a thing for more people to decide on (not just old SF and LG to pick). Can recognize quiet students as well as loud. Not just decision of present LG or SF, could make decision as community. Give to a few people, find ways around it instead of abolishing completely. Make it that the student isn't better than everyone else, but good for them for doing something/standing out during WW. Godiva to me is about being able to be excited, be crazy, and having that be an okay thing to do during WW.

Aisha: (Clarification) is this the same thing as Super Plumber and Wonder Plumber?

Mitchell: These are in the Policy Manual, SF/LG picked by previous SF/LG. Different than SP and WP.

Ian: That's not in the manual. In policy, it just says at graduation that they're picked.

Mitchell: It's two first years pointed out for being whatever the person choosing them thinks they should be.

Luka: Can you pull up the policy manual to show new council members?

Gabriel: So do SF and LG have a role outside WW?

Ian: No, no structured role.

Connor: About what Andrew was saying about past SF and LG being consulted. Jacob was SF last year, Zahra was LG two years ago, so we have some past SF/LG here.

Hannah: Talking about the Maroons, the difference is students can be applied for consideration. SF and LG is that everyone during WW is considered, but if they don't meet right people don't get it. Every first year is unique, putting themselves out there. I would like to put all of my first years as SF or LG because I know them all individually. I don't see the point in picking one or a few people, when every rep has multiple students that they would want to pick. 100% effort looks different for every student. Honouring everyone is most important, no reason to pick people out.

Raveen: By taking out of policy manual, are you taking out completely?

Ian: Doesn't exist anywhere else, so yes.

Ryan: The Policy Manual is law.

Haleigh: Everyone's referring to it as position, but it's an award.

David: If not in PM, can it still happen? Tradition, but not written down?

Mitchell: If not in PM, they don't have to do it.



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Zahra: How long has SF and LG been around?

Mitchell: A long time, no exact number.

Ian: There's no record of it. Occasionally some kind of record but nothing official.

Jacob: In ETB, there's a mannequin display about SF or LG, has 80 something on it.

Mitchell: So around for at least 30 years

Quinn: In my first year, I went to many events, didn't go to graduation. Didn't even know LG or SF was a thing until hearing about it after. Maybe the spirit should be changed afterward, but not that important of a position. Person who gets it doesn't help a bunch of people - that's more a redsuit position. That's not the point of SF or LG, it's an award. Don't see the point in a needless award given arbitrarily to someone who talks to the right person.

Andrea: Would it be possible to have each rep choose 3-4 people of their own who stood out to them? Don't have to present in front of everyone, but they go and talk to those people and honour them individually.

Ian: Think that's the job of the reps anyways, in my opinion.

Quinn: That runs the risk of having 10 people thanking one kid. Maybe create a hierarchy of who's gotten it, but it could be weird.

Tommy: Could run the risk of having one person honoured multiple times.

Andrew: To Andrea's point, it's not a bad idea. In high school, I did a leadership camp, where I got a pair of slippers as an award, and it was my responsibility next year to give to next person, not announced in front of everyone. For this, need to weigh pros and cons as a council - why is it here in the first place? What is it doing? It's about forming a relationship/support network for someone. Taking it away because you might dissuade someone is silly. People who have been SF have been leaders in community. I think SF has had benefits for the community, and I think this needs to have more thought before getting rid of it.

Boulos: The motion is to scratch from policy manual. It can still exist.

Ian: Co-ocs don't want it, want to remove it from welcome week. We and team organizing don't think it's an effective use of our time, and it doesn't add to our goals.

Lacey: Could it be put back in at a later date?

Mitchell: Yes, can add/remove as council sees fit.

Elena: Points were made where people thought their crazy was an okay thing. WW reps should already be making everyone feel like whatever they're doing it okay. On top of that, points made not wanting to take away from people being leaders - can still encourage students to become leaders without recognizing one or two people. If you can't inspire people without doing that as a rep, then you've kind of failed as a rep.

David: Two arguments going on; issue with existence, or how they're picked? Argument that the existence discriminates isn't valid; having these awards is a good thing. People can strive for it, give them



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a goal. For how they're picked, maybe having someone arbitrarily picked isn't best thing. Instead of eliminating them, add in how they're picked to the Policy Manual.

Luka: First years don't know they're up for this award, the existence of LG or SF not announced.

Haleigh: They don't know it exists because we want to see what they do without that prompt.

Jacob: I had no idea it was a thing. It didn't occur during graduation, it happened during frosh pub for me.

David: If it wasn't that big a deal, it's not a big deal to other people.

Zahra: If we can't figure out a person during the week - could we add it in later on? Have it as an award during fireball? I don't think we should get rid of it completely, but we can change what it is completely. Keep the integrity of it, change what it is.

Andrew: There's an argument of is it a WW thing, or an entire MES thing? If committee doesn't want to do it, does the MES want to do it?

Ian: Last year it happened at frosh pub because we didn't want it during WW. It wasn't visible because it happened at frosh pub not graduation.

Max L: We're talking about making it more structured, more fair. What about having it less structured? Making SP and WP grab a random student, everyone can have random chance.

Mitchell: That already happens, at faculty fusion two students grabbed at random to go onto field.

Luka: What happened last year with the breach of the Policy Manual not having SF/LG?

Andrew: We did a compromise; if you don't want it in WW, then we'll do it at frosh pub. It was clear committee wasn't comfortable with it, so we met in the middle.

Sophia: In the spirit of WW, try to include students, make it a good experience for all students. We need to consider what these positions add to WW experience for all the students. I went through WW as a science student, and I had no idea who SF/LG were. People who win these will go on to be involved anyways, and these positions don't add anything for entirety of students

Haleigh: This is like what we discussed last year - committee said we're not doing this, this year. All of committee's here right now, only four LG/SF are here. There should be more discussion with everyone here before we cut it.

**Motion 03: Engineering Physics Society Funding**

Motioned by: David Philpott  
Seconded by: Michael Jobity

Whereas the Engineering Physics Society did not make quorum at SAGM II

Whereas the funding from the MES is necessary for the EPS to function properly

Whereas the EPS provides many professional and social opportunities for the students in Engineering Physics

Whereas the EPS has made quorum for at least the last four SAGM's

BIRT The MES Council allows funding for the EPS for the 2017-2018 school year.



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Discussion:

David: EPS had a social night on the same night, had it booked before SAGM announced. We had already paid the deposit for the social, so we didn't want to cancel it.

Michael J. : This was a mistake for booking it on the same day.

Sophia: (Clarification) What is SAGM?

Mitchell: Semi-Annual general meetings, allow for large motions, asking for money, etc. \$300 per SAGM is assigned to each society if they meet quorum, so EPS is basically asking for \$300.

Nick A: We give money to people because we want them to show up, and EPS has been showing up. T money has already been allocated to them, and I see no reason why to not give it to them.

Motion passes (21)  
0 Opposed  
0 Abstained

**Motion 04:** One of us, one of us (iBiomed Representative)

Motioned by: Michael Meier  
Seconded by:

Spirit: To give the incoming iBiomed students representation on council  
Whereas First year students enrolled in the Integrated Biomedical Engineering and Health Sciences (iBiomed) program will require representation on council as they will be MES members  
Whereas the iBiomed program does not currently fit into any existing department society  
BIRT an integrated Biomedical Engineering and Health Sciences Representative (iBiomed Rep) will be elected to the 2017-2018 MES Council  
BIFRT The iBiomed Rep will be elected in September 2017 by the iBiomed class of 2022.

Discussion:

Motion tabled until next council meeting

**Motion 05:** Operational Contingency Allocation

Motioned by: Nicholas Alvarez  
Seconded by: Liam McDermott

Spirit: To keep up with Policy

Whereas: Money must be moved from Operational Contingency to over performing budgets

BIRT: **\$1,500** be moved from Operational Contingency to **Trailer**

BIFRT: **\$1,000** be moved from Operational Contingency to **Social Events**

BIFRT: **\$2,000** be moved from Operational Contingency to **Fireball**

BIFRT: **\$3,300** be moved from Operational Contingency to **Bookkeeper**

BIFRT: **\$200** be moved from Operational Contingency to **Arc**

BIFRT: **\$1,300** be moved from Operational Contingency to **Handbook**

BIFRT: **\$2,000** be moved from Operational Contingency to **ESSCO PM Sponsorship**

BIFRT: **\$500** be moved from Operational Contingency to **Donations**



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Discussion:

Nick: Every year we have an operational contingency in case things over perform. We have a \$30,000 operational contingency, so this is just moving what we have left in operational consistency to these accounts.

Jocelyn: What's donations?

Nick: When we give money to other people. The original budget missed it, but every year we donate to different charities throughout the year.

Jocelyn: It says \$2,000 for ESSCO PM Sponsorship. We're motioning to get money from ESSCO, if this doesn't happen what happens?

Nick: We're in negotiations with the faculty right now, this \$2,000 is a backup in case we don't get money from ESSCO.

Andrea: What's trailer?

Nick: Last year's coordinator did not upkeep the trailer, and it had a brake malfunction. We had to fix that.

Motion passes (20)  
0 Opposed  
0 Abstain

**Motion 06: Liam has Stupid Class, MES Needs Money**

Motioned by: Nicholas Alvarez  
Seconded by: Luka Samac

Spirit: To approve summer spending for Welcome Week and Exec Ops

Whereas: Only large budgets we can approve for the summer are Welcome Week and Exec Ops.

BIRT: Welcome Week receive \$32,000 allocation from the MES, and a total budget line (TBL) of **\$49,000**.

BIFRT: Exec Ops receive \$8,000 allocation from the MES, and a TBL of **\$8,000**.

Discussion:

Mitchell: Temporary budget approval - budget has to approved at SAGM I next year.

Nick: Purpose of motion is that over the summer, MES doesn't have many expenses, but WW is one of them. It can't be approved next year until after WW, so they need it now. The execs work throughout summer to improve MES, and the VP Finance can allocate \$8,000 in case of emergency when everyone's not there to vote on it. For WW, the \$49,000 includes the university's levy. Sponsorships for it will come at a later date.

Motion passes (20)  
0 Opposed  
2 Abstain

**Other Business:**

ESSCO Survey by Jocelyn Lee



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Pass

**Supdates:**

Haleigh: Parsa broke his ankle, so for any services issues email me (same AVP services email).

Max: The MSU Vice Presidents will be elected on Sunday. They have important roles in MSU, and working together they can basically over rule the president. Their platforms are online. If anyone has opinions/concerns please contact the SRA members.

Quinn: Society is running a BP night on Monday.

**Motion to Adjourn Meeting**

Motioned by: Michael Barbosa  
Seconded by: Jocelyn Lee

Motion passes