



**McMaster Engineering Society
Council Meeting Minutes
September 13th 2017
JHE H204
7:30pm**



ALL ATTENDANTS: Please inform President of your presence.

Approved Absences: Nick Rotella (Family emergency), Vicky Duarte (previous commitment), Michael Jobity (night class), Mitchell Kurnell (Family emergency)

PROXY: (Person for person)

Quorum Count: 21

Ratification of the Agenda

Discussion:

Mike: Mitchell is absent, I'm taking on role of the chair for this meeting.

Quinn: Is there supposed to be a co-ocs presentation in the first council meeting?

Taylor: Don't have anything prepared for this week, budget isn't done yet. We can have something prepared for the next meeting.

Mike: motion to approve co-ocs presentation for next meeting

0 opposed, 0 abstentions, motion passes

0 opposed
0 abstentions
Motion passes

Ratification of Last Council Meeting's Minutes

0 opposed
0 abstentions
Motion passes

Executive Updates

President Michael Meier

Discussion: Motioning to pass the chair rights on to Luka.

Vote results: 0 opposed, 1 abstention, motion passes.

Had a busy summer, the main focus was on Hatch and getting it open. It's now open, but it's not completely finished yet. The booking system is being finished, but we've had lots of speed bumps. We want it done by end of month, but that's still tentative. For now, email Mitchell Kurnell (CRO, also Hatch Centre Student Coordinator), he's basically the embodiment of building. The email is GHC@mcmaster.ca, that way you can book rooms for events/meetings. Key card pickup to access Hatch is at the Hub in JHE 216A. There's a \$10 deposit for the keycards. Student workshop update; it's taking a long time to procure tools/equipment for the workshop. Teams moved in this weekend. Matt Lukas was hired as the new student workshop coordinator back in April, and he said things should be ready by end of this term at the earliest. The MES has a new office, I sent out list of who has access in an email. Please get your keycards if you don't have them. I'll go over office conduct. When you have office hours or are working regularly in the office, prop the door open so that people can come in and say hi. If you're having a meeting or a phone call or something private then close the door. Please don't store things in there, I will throw them out. You can keep things there for a day or two, but no water bottles piling up or garbage lying around, we don't want it turned into the old lounge. The printer in there



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is only for MES related work, for things related to your role, so do not print your personal assignments or things. Stationary can be purchased through Lizzy, so if anything is missing or low contact her. There are lots of loose ends with this building, clubs center need to be organized, it's an ongoing project, please be patient. I hope you're happy with it so far. Also wanted to talk about civil structure. It's a big piece art/educational equipment and it used to be where Hatch is now. For the construction, it was taken down and put in lot M, but now parking needs it moved. The faculty wants it put down at Lot M near the ADL, but we want it on campus. I'd like to do a straw pull, thumbs up for civil structure on campus, thumbs down at Lot M/ADL.
Luka: Okay, we'll do a straw pull. Thumbs up to have it on campus, thumbs down for down by the ADL.

Majority thumbs up

Mike: Good to know. Want to make a proposal for the Dean within the next week to put it in front of Hatch. There's a draining problem there, so they're doing work and taking the trees down. They're redoing it anyways, so we want to put structure there. If you want to help email me or message me on slack. With this straw pull I can speak on behalf of the council to the Dean. I also have updates on behalf of Mitchell but I'll do those at the end.

Luka: Motion to give the chair back to Mike.

1 opposed
1 abstention
Motion passes

VP Student Life Dani Lake

Discussion: I've been helping out with Hatch stuff for the clubs/teams, booking meeting times, storage spaces, and clubs office. Also working on website redesign, slow moving, it's something Marko started that's been on pause for little bit. It will be picking up in the coming months so hopefully we'll have a nice website. Other things, I had an idea to make an MES wiki, didn't do that in favour of a MES shared google drive. Exec currently using it, rolling it out to the AVPs/Directors soon, end of term will roll out to council. Drive includes old meeting reports, and old finances/budgets. Purpose is also to have how-to guides (booking rooms, doing EOHSS forms, general event planning, starting a club), it will be something everyone can easily access for information instead of asking around. I'm also helping out other people as they need it, if you have questions/comments let me know, I'm here to help out.

Christie: is there still the google form for the EOHSS forms?

Dani: yes, Gabriel runs it, you can also add things to events calendar through there.

Gabriel (AVP): is the room booking going to be the same as from Lousie?

Dani: It's similar, we can chat after about it.

VP Academic Luka Samac

Discussion: I just checked the policy manual (following up from beginning of meeting), the co-ocs don't have to present in the first meeting, just by end of September. Over summer, I planned Eng 101 week with ARCs help. Spent time organizing with 1280 for Academic Flush, teaching other faculties how to run a textbook swap, worked on the Eng101 brand, worked on the MEC. I have a competent chair this year so that's going well. Also worked with alumni, met with



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Carm and the alumni office, they're going to do a mentorship program using a new software (named 10,000 coffees). It's their initiative, they just wanted student input. Also met with Ken and Maria to start an initiative to get student taught Maple/MATLAB. I have students getting together to talk to the Math department chair, try to get a change in how its taught to make it better. I also met with the ARCs, working on the textbook library and tutoring program. I haven't had an academic affairs meeting yet, supposed to be run by MSU but they haven't been able to schedule one.

Parsa: Just adding in, if you need professors to back up the math department issue, the Professor I had for 2Z03 course this summer had similar complaints. I can give you his name so you can reach out to him.

Max L.: Is there a reason there hasn't been an academic affairs council meeting?

Luka: There was one scheduled for mid August, but 3 hours before it was supposed to start it was cancelled by email. Just MSU being the MSU.

Max L.: I can look into that.

VP External Jocelyn Lee

Discussion: This summer I met with the Professional Engineers of Ontario Hamilton/Burlington chapter. The PEO has their main office in Toronto and chapter groups to do outreach/events. Mac fits under this region. We talked about a potential partnership for a stream info panel night event in February or March. Also talked about a mentorship program, but that's on pause until the faculty does theirs. Went to AGM this summer, we had a good delegation from Mac. We elected a new ESSCO council, that includes Andrew Cook (last year's MES president) as the ESSCO president. At AGM I was also chosen as the tuition working group co-chair. We're working on investigating tuition prices for engineering in Ontario. I'm looking specifically at Mac, but we're also looking at other schools, trying to decide/figure out where to go for advocacy (e.g. decrease tuition). This upcoming weekend is the ESSCO PM, talking other universities' exec teams about best practices and other things, Mike & Luka are coming with me. I'm going to the CFES meeting in Vancouver next weekend, and the following weekend is a Changelab meeting in Calgary. I also met with the PR director a couple of times. Lots of stuff in the works, including Oksoberfest and petting zoos. Also met with PDCs for financial seminar with the MSU, LinkedIn photoshoot. For ESSCO, there are positions open for applications right now (including positions for graphic design, photography/videography, and marketing). There's a post on the MES Facebook page about those. They also hired a couple other directors, two of which were from Mac. Ashna is the new Director of Diversity and Harshdeep is the Director of Outreach. There was also the CFES sustainability division created, from Mac there's Melissa Cussack on that. Also had event planning workshop Dani worked on, that was last night, it was god. The ECCS (Engineering Co-op and Career Services) has a new manager, Katherine, I was involved in the interview process for that, and I'm meeting with her next week. There was a conference booth at faculty fest and the textbook swap. PEO is sponsoring us with news stand. NEM planning in the works, stands for National Engineering Month, happens in March. I talked to the PEO about having stream panel networking, also talking with AVP events and Wellness about planning for it, should be a good time.

Parsa: Are we getting more PEO notepads?

Jocelyn: I can request them.



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VP Finance Liam McDermott

Discussion: It was a busy summer, I was working on getting the audit on track. We do an audit so we can get our student fees from the MSU. Because we make over \$400,000, in order to get student fees from McMaster we have to complete an audit for Mac to see we're not embezzling and we're spending responsibly. Also worked on cleaning books, had budget meeting (budget will come up in the first motion), budget analysis prepared, set up cheque printing so we can print our own cheques. It's faster, convenient, and easier for our book keepers. Update on surplus campaign, using it for the Hatch student space. The twins are helping to run a committee for it. Doing advertising, it's been slow because of me but we'll get it going in the next couple of weeks.

Motion 01: Liam begs council to pass his budget proposal

Motioned by: Liam McDermott
Seconded by: Michael Barbosa

Whereas the MES Council must approve the operating budget each year.

Whereas the operating budget is to approve the immediate use of funds and will be finalized by ratification at SAGM 1.

BIRT the Council approve the operating budget as presented by the VP Finance.

Budget Presentation

Liam: I'll present the budget, it has a May start date. The opening balance is not very accurate, since we paid co-op for the 2016-2017 year in the summer. After Welcome Week spending and Hatch spending, the opening is actually at \$167,000 roughly (even though it says around \$474,000). The financial contingency is what we use if we need money but we don't have revenues for it (i.e. the student fees). The audit will be done soon so we should have our student fees by October. Predicted surplus (\$30,000), I'll talk about that with student fees. Op contingency is what's in the policy manual, we allocate it in January if an emergency happens. Last year Baja had some issues and we used some of that money for them. There is also a student fees issue; last year we didn't get funds for 311 students because of a Mosaic glitch, that could happen again. This number is from Nancy Balfourt, the director of finance for the faculty. It's listed at 99% because we give 1% of it to the university. The tax refund is from the CRA, advertising revenue is from things like the Frequency. Welcome Week levy is from the Student Success Center. The interest comes from the bank. WW rep donations comes from our reps, the charity holding is from other donations. Ticket revenues and drain sales also there. Collected delegate fees are from conference fees for students. Sponsorship is for general events, also WW sponsorship. Cash advance re-coup comes from when someone, not club/team, needs to borrow money to pay registration fees; they borrow it but pay it back by end of year. This shows our total amount of revenues for the year. Also have expected co-op fees, this is from the audit pulled from last year. Bookkeeper expense is for the person who does our taxes. MES card supplies is for the new stickers. Exec op budget is \$8,000 for new things, and paid positions on council. Have budget for academic services. The info sessions include Eng101 week. This also shows ARC,



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SAAP budgets. MEC budget is what the MES is providing to it. Also have funding for SAGM, Eng fest, MESCO (inter council mingling events), transition, elections, and council swag. Here are the external affairs membership costs. Groups/team requested funding shown here, new additions include MCAH (Mechanical Contract Association), Rocketry, MECVT. MECVT didn't have successful budget proposal last year, but they will this year. Services and production budget is relatively the same as before. The trailer ran over budget last year (some issues, had to have brakes redone), but apparently those are infrequent costs and it won't happen again this year. Student life budget is all our events. Sports budget, Aisha is also having sports networking, esports, and intramurals. For intramurals, if you sign up for a team with 80% in the Faculty of Engineering you can get reimbursement.

Discussion:

Andrea: For teams with less than 80%, can they get a portion funded?

Liam: No; if the budget line is poorly performing maybe, we'll have to wait until April or May to check that for sure.

Jocelyn: small housekeeping thing, can we change top of two columns to say 17/18? Fix some other dates.

Liam: You're right, there are a couple of errors, fixing it now.

Max L.: Had the same thing to ask about, nothing more.

20 for
0 opposed
0 abstentions
Motion passes

Presentation 01: Executive Retreat Accountability

Presented by: Dani Lake

The exec has a yearly retreat, it's a big transition thing. Policy Manual says we have to do it, and up to \$1,500 can be taken from exec op budget. This year we had it on the last weekend in May. We went to a cottage in St. Williams, kind of out in the middle of nowhere, and locked ourselves in the cottage. Big planning session for the upcoming year; MES, personal goals for position, going over long-term plan. All outgoing an incoming exec were able to come. Andrew Cook, Marko, and Nick joined us, along with the returning and new exec. Here's a budget outline. We rented cottage, which was cheaper than a hotel or something in Toronto. Transportation costs come from 3 vehicles, exec was coming from different places so had to bring 3 vehicles. Friday night and Sunday lunch we went out for dinner, only included food expenses in these costs. Other meals we had catering. VP Marko started a catering company, that covered other food/snacks for weekend (food was \$270, plus a small fee for time spent prepping before weekend). Total was \$956.31, which is less than the budgeted amount from the policy manual. What got done? Last year more concrete things were done, since that exec did theirs in August. We got done less tangible things, but did things to become better as a team. We went over the long-term plan, our platform points, and how they work with the LTP. Looked at where goals overlap. For example, Dani, Jocelyn, and Luka all had work with alumni. Dani and Mike both had focuses on advocacy. Good to lay out everything to see what we had in common. We talked about the budget, and we just saw the result of that in the motion. Unique to this year, we went over the Hatch procedural



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manual. Mitch sent it to us, and we spent time going through it. Old man wisdom from outgoing exec, that was them telling us things about being exec, things you might not have seen if you're not on exec. Also had personal growth in leadership styles and everyday lives, and teambuilding exercises to come together better as a team. That's all I have, if you have any questions I can answer them or you can ask any other exec.

Supdates:

Max (caucus leader for SRA Engineering): The SRA is the governing body of the MSU. First meeting was on Sunday, very long. The board of directors were really drilled about Post Malone concert, lots went bad. It's going to be looked into, we're making a process to make sure that doesn't happen at homecoming. Also looking at involved year plan for year, we're changing stuff with ECCS. Trying to do a regional co-op student grouping process to let students on co-op know where other co-ops in area are so they can connect. It's for students within the university/faculty, working on it throughout year, if you want specifics feel free to ask. We're having a movie night tomorrow, showing Deadpool. We're still getting stuff organized. If you ever have an issue with the MSU ask us, we can do stuff with them. We're also more than happy to promo stuff on our Facebook page if you have anything.

Connor/Jacob (Lounge coordinators): We're in the process of setting up the lounge. There have been some setbacks on how things are going. Some people have been complaining about odours, we're talking with facility services to get that fixed. If anybody has ideas/things for lounge talk to us, there are lots of opportunities. We're still trying to settle in, get additional furniture, we're trying to poll people to see what's working and what's not. It's a neww space, so we're hoping to change the culture a little bit from the blue lounge, make it less grungy/gross. We're also working with the facility to get ventilation and outlets working. If you need anything you can email us at lounge@maceng.ca, and we're often in the lounge.

Parsa: I heard a couple things about rumours of what's being done. The old lounge had a lot of history on the walls, are there any plans on how decoration is going to go? Blank or plans?

Connor: There's talk of a mural, some recent grads had some ideas. We have yet to reach out but we're going to be in contact. As time goes on it's going to be as decorated as old lounge (that had 10 years of time to get decorated), and there's lots of opportunity.

Veronika/Pat (Fireball coordinators): As of now the only thing we have is the venue booked. It's at the Oakville conference center, which might sound far but we did check the radius of past events. There's a half hour radius for driving. This is around a 25 minute drive, so it's not much further than last year. We're working on table gifts, looking into the budget for that. Any suggestions welcome.

Dani: What's the date?

Veronika: January 27th, it's a Saturday.

Elena (ECE): Already had our first meeting last Tuesday, worked out a lot of details, it was pretty long. Plans for year, already had welcome back BBQ run by faculty, it was a success. Sent out second year rep forms, those are being sent back in. We're planning an event with B.Tech, just had a meeting earlier today with them.



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MJ (Software): 2 meetings so far, already had applications and accepted our 2nd year rep positions. Having a meet the profs night on the 27th.

Gabriel (Comp Sci): Had our first meeting, Andrew grilled everyone about what wasn't done over the summer. Our new rep forms are going out tonight or tomorrow, and we have a meet the profs happening.

Michael Barbosa (B.Tech): Our first meeting is tomorrow. Also had a meeting today with ECE/civil, might have triple or double event with them.

Marc (Drain): We hired our new staff, moved into the new drain, things are going well. Ordered a couple things; bucket hats like the reps had during WW, special bandanas for hoco on sale next week or two weeks (marron & grey colours). Looking to get better organization system, currently in cardboard boxes, we want it to be neater. Figuring out a security system. There's the front room and then a back room for storage, you can't see the front room when in back, can't see the iPad or any of the stuff. We want something to increase security. Leather jacket sales coming on Oct. 3, starting to advertise next week. Going good, have ideas for swag and contests coming.

Max L.: Are we going to do sweater sales?

Marc: Likely.

Quinn (Society): First two meetings, recruited our 2nd year reps. Rather than an election, because the second years really have no idea what they need for second year reps, they're applying then we're selecting. They can still attend meetings if they're not picked, but the two reps will have specific jobs. Tentatively planned most of our events (brewery tour, Christmas party). Preliminary design for t-shirts is done, hopefully will be for sale in first term.

Lacey (Mech): One meeting so far, I was told it went well but I wasn't there. Meet the profs is happening tomorrow at 1280. We sent out a poll to mech students to find out what they want to see. Wanted an intramural mech team, ended up going with soccer. Everyone wants patches too so I'm looking into pricing.

Christie (Management): Has first meeting, went over year plan, events planning, not set in stone. Waiting for level 2/3/4/5 applications, 4 reps from each level. Looking into swag, t-shirts should be coming soon. BP night not this Monday but Monday after, everyone is invited.

Liam: Monday night is an ethics class for management. Can we have it on different night?

Christie: We want second years to come out, they have Tuesday/Wednesday night classes. We'll see

Helena (Mechatronics): First tron meeting went well, we're choosing our second year reps soon. Meet the profs with CAS is coming up, and we're working on establishing dates for events this term.

Sirak (Wellness): we've planned out events for year, first being free coffee we had last Friday. We have committee applications up, first meeting is scheduled next week Tuesday.



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Desmond/Julian (Professional Development Coordinators): Had a couple of meetings so far, currently applications for PD committee are out on a google form and closing next week. You can find it on the Facebook page to join, might be putting it up again because the original got buried in other posts. People interested in planning PD events, or helping plan the conference in February, send them our way. As per Liam's request we're connecting with the MSU VP Finance, potentially collaborating on financial literacy events which will probably happen in January. They haven't reached out further though. LinkedIn photoshoot planned for Oct. 4th (tentatively), working with Andrew McBride (he did photos for WW), plan is for him to take pictures.

Taylor: I can send you Andrew's email, he usually doesn't respond to FB messages.

Max: SRA Engineering also planning money skills event probably sometime before January, you can talk to him.

Andrea (Chem): Just had our first meeting today, talked about what we're doing with new second year reps, we're voting them in next Wednesday. Doing intramurals, get sports and athletics back into gear, doing innertube water polo, soccer, volleyball. Also planning drop in help centres for new chem eng students.

Tommy (Civil): Meeting soon, our president is on internship so we're working around that. Planning events with B.Tech and maybe ECE. T-shirt sales from Oct. 5-10. Second year reps will be happening soon.

Keeran (AVP Events): Had sundae funday Tuesday this week with free ice cream. Frosh pub happened, most people thought that was pretty good. Working with other people for Oksoberfest, happening mid-October. Also working on another mystery pub with Isaac in October.

George (BEAMS): Meeting yesterday, it was a success, integrated our second year reps. Just opened and iBiomed rep position, new position designed to bring them into the loop for events and things. New mentorship program for the new program, aiming to tie them to upper year elec bio/chem bio, also second years. That's completely new. Another event in the works is a graduate studies night, which was casual in previous year. This year will have profs and grad students, as well as administration who do the applications for grad school to talk to students about how to apply. Also talking about rebranding BEAMs, the acronym itself is a bit of a mouthful, looking for something else. We're looking for collaboration in any way, co-op office for industry night, subsidizing mentorship program for iBiomed. We're small, and we've doubled our audience with the new iBiomed students. We're looking for any opportunity to collaborate with people with money.

Christie: Is your iBiomed position distinct from MES council?

George: Yes, this one will be on BEAMS, but I'm also looking forward to working with the new iBiomed rep on council.

Parsa (AVP Services & Productions): My role is more of an internal job. I've been doing a lot of work on the MES card. Had the ambitious goal to turn it into digital card, complications arose so we couldn't do that, ended up doing stickers instead. Worked on getting it done, had to do design, priting, reaching out to sponsors to support new stickers and older legacy cards. It's more cost efficient to give out stickers only to those who don't already have the card. New sponsors too, last year there was a Kipling initiative that had Architect hair design as a sponsor. They're also a bar,



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and now a permanent MES card sponsor. Part of initiative of the MES card this year that Gabe and I want to work on is reaching out to sponsors, do events with them, half and half cost split to promote them and provide free events for students. For advertising committee, I've been working with Riya to plan a workshop. We noticed that on campus, general student created art had a lower level of quality. Usually there are minor things that offset it from good to great, so we're planning workshops for that to improve standards and general quality of work. Also have been working on templates over the summer, updating standard templates, PowerPoint and business cards coming soon. I'm starting to organize a priority list for my deliverables set up for this year from my campaign, and updates will come in the next council meetings.

Jacob: Do we have a list of sponsors?

Parsa: The website has a list, we're just waiting on Architect for image on banner to add them.

Dani: Architect only does men's hair, are you looking into women's hair?

Parsa: Yes, sending a poll to council, members can suggest women's hair salons or other things, after a lot of submissions we can reach out, start discussions with others.

Joycelyn (VP External): I forgot to mention, I had mentioned the working groups I'm on (tuition, sustainability); if you're interested in that, send me a message, you can help out. Also, next weekend is the CFES PM. I signed up for two streams; student representation and advocacy, and communication and outreach. If there's anything you want me to say on those topics let me know.

Luka (VP Academic): In the coming weeks I have a meeting with faculty on academic issues, if there's anything you want to bring to the faculty I can advocate on your behalf. Parsa approached with calculator policy change.

Keeran: What's the policy change?

Luka: Only use MS or MS+, lowest version of the calculator.

Christie: In terms of academics, is it for general or stream issues?

Luka: I can talk about streams, general academics, things related to engineering, whole campus. I can go to the MSU.

Aisha (Sports): I've been working on initiatives over the break. Working on assassin rules, Michael Boulos did it last year but I want to improve it this year. Want to have a system where you can go onto the website to track who has been tagged and who hasn't. I've also sent out sports committee applications. Event coming up, Inside Ride Coast to Coast foundation, tentatively happening on Nov. 25th. Working on the EOHSS forms, spoken to organizers, it will be a fun event.

Victor (Director of PR): Over the summer I've been talking to the faculty about what direction they want the PR committee to go, setting that up. Not currently stabilized, hopefully it will be running soon. Also working with Keeran, bringing a petting zoo to Oksoberfest.

Taylor (Co-oc): Probably the only time you will hear me talk because Ian isn't here to. Our job really only lasts the summer, we don't do much after. We finally spent the long-term money on water jugs, they're in the MES office, there will probably be a rental form to use them. WW had parallel programming, every high energy had a low energy event running at the same time, so both sets students had something. We had a lower turnout than expected, think it's due to lack of an app. SSC did their planning on website, it general, didn't so specifics (i.e. didn't say bus pull



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on Shine day was downtown). Other faculties liked us, which was one of our platform points, we helped a lot through the week (i.e. Post Malone concert). Despite our best efforts of trying not to win, we came third in faculty cup.

Mike: For the record, we won the faculty and the residence cup.

Taylor: We came in under budget, we had ordered stuff we already had in stock. That means more clubs and teams could get funding. We're eventually going to get clubs and teams room cleaned out. We're in the middle of feedback sessions, around 40 hours so far. Our biggest thing was back in April, we were talking about wanting to remove Super Frosh and Lady Godiva. We talked with Victor and past SF/LG, plan on turning it into an award at Fireball. Like the imagine of an engineer award, except it goes to first years who embody our ideals, do extracurriculars, are friendly, helpful, etc. We're still working out details.

Jocelyn: Are people who drove to faculty night being reimbursed?

Taylor: Only if you have a gas receipt.

Dani: If you go on Google maps, show how far you drove, it's 12 cents/km as per the policy manual.

Kat/Amy (Kipling): Kipling was previously set for March 18th, Friday, but that's not a date that actually exists. Moved it to March 23rd. Hosting it at Liuna station, same as last year. We're meeting with Carm, talking about pranks. Going through EOHSS stuff with Dani, officially booked Liuna for it. We've also been talking to graduating students to see what they want/figuring out details.

Riya (Advertising): Working on templates and workshop. This year for advertising committee, paying the designers will come out of your budgets.

Jocelyn: In the budget we just passed, \$670 is going to advertising, what's that for?

Riya: We're trying to run 2 workshops, one per semester. Also want food at workshops, so that's where that budget's going.

Raveen (ARC): Working with tutoring to get returning tutors, emails set up. Setting up cookies and cram sessions, finding out midterm dates for B.Tech and comp sci students in order to do EOHSS forms. Textbook library getting sorted out.

Sophia: How are tutors being recruited?

Raveen: Arlene is helping, sending an email to second years and above. After that gets sent out, people send email to us so we can verify them and put them into the system. It's done through HelpHub and the SSC, tutors are being paid through HelpHub.

Luka: There's also a google form on the website, mac.ca/tutor

Sophia (Frequency): So far we've been working on getting September issue out and going, articles are all done except for the president's address. We're doing editing. Also will have a round of recruiting once people get settled in.

Gabriel (AVP Clubs & Sponsors): Talking with Osmow's as potential sponsor but they're very slow, haven't emailed me in three weeks, I'm going to email them soon. Hopefully get a deal with them soon. Last week I met with Louise, planning Hatch grand opening for early October. Two parts, first part for bigshots/sponsors, chance for sponsors to check out clubs/teams. Second part is general public for students to see if they want to join clubs/teams. Working on room bookings and event how-to, tell clubs/teams how to plan event, help with budgeting. After first



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year elections, I'll work on the first year council, and I'll keep looking for new sponsors for MES card deal.

Sirak: Is the general Hatch opening different than the clubsfest?

Gabe: It will be similar to the one during WW, but opening and clubs/teams will all be in one day.

Mike: Point to make on the opening, it will be Oct. 18th or 19th.

Carley (Materials): We've two meetings, we're planning our welcome night for the last week of September to avoid everyone else's. We'll have our second year reps by end of next week. Brainstorming ideas for events this year. We're a small program with not a lot of turnout, so if you're interested in working together shoot me an email.

Liam: No updates.

Lizzy: No updates.

Mike on behalf of Mitch (CRO): First year nominations period has ended, meet and greet happening. Elections on 25th and 26th.

Quinn: Can you remind me of the structure of the first year reps?

Mike: There 5, 3 from Eng 1, 1 from comp sci, 1 from B.Tech. Ensure we have representation of all the programs within first year. These are different than respective reps in program societies, as they'll be working for all the first years. iBio is a separate thing for now since it's its own program. There will be a referendum at end of year, we've structured their rep outside of the first year reps in case they don't want to be with the MES next year. First year rep have to be these numbers, can't have more/less than 1 comp sci or B.Tech or more/less than three Eng 1.

Joycel: Any numbers for applicants?

Mike: Not sure, but there was lots of interest.

Mike (President): Something we came across over the summer is issues with official forms of communication. We're trying to keep things professional/organized. Official methods are slack/email, text if emergency. No messenger or snapchat, we want a record of things and to keep things organized.

Quinn: Is there a guideline to how many years back we have to have our emails go?

Mike: I'm not sure, why?

Quinn: I have 7-8 years of emails in my email.

Mike: I'll look into that later.

Marc: I have a general question, can we get sponsorships from alcohol companies?

Mike: Money should be fine, but if they give you alcohol that might be a problem.

Motion to Adjourn Meeting

Motioned by: Andrea
Seconded by: Christie
18 for
0 opposed
4 abstentions



**McMaster Engineering Society
Council Meeting Minutes
September 13th 2017
JHE H204
7:30pm**



Motion passes