



MCMaster ENGINEERING SOCIETY

Council Meeting Minutes



November 29th, 2017 | JHE H204 | 7:30pm

ALL ATTENDANTS: Please inform President of your presence.

Approved Absences: Julian Simeonov (midterm), Keeran Sivanesan (MES Coffee House), Gabriel Marais (midterm, proxy Dani Lake), Andrea Obungen (midterm), Carley German (night class), George Padeigis (department event, proxy Elena Grigoros), Michael Jobity (night class, proxy Desmond Kennedy), Riya Suthar (schoolwork), Nick Rotella (night class), Quinn Shobbrook (appointment), Connor Zarankin (sick), Alex Moica (late)

PROXY: (Person for Person)

Quorum Count: 20

Ratification of the Agenda

Mike: other business, add discussion period for engagement & wellness survey.

Dani: question, motion 1 should be presentation 1?

Mitch: policy manual states PM changes must be presented and then motioned, however small changes can be just a motion. This is just name change, so we can run it as presentation, if not changing organizational structure can vote on it.

Parsa: FYRs brought up, want to confirm, would the name change affect future?

Mitch: discuss at presentation.

Jocelyn: add discussion point for open conference fund.

Majority for
0 opposed
0 abstentions
Motion passes

Ratification of Last Council Meeting's Minutes

Majority for
0 opposition
0 abstentions
Motion passes

Executive Updates

President Michael Meier

Discussion: officially as of today clubs center is open. Looking to set up meeting with department & program reps. Want to explore responsibilities, make roles more substantial. Start that next term.

Booking system and storage room for Hatch, should be finished by second term. Booking system, IT coordinators have been behind. Storage rooms, have to pay campus facilities to install brackets to mount the shelves to the wall, it's a union job so have to go through them. Redsuit revamp, both townhalls are

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finished. Still looking for ideas, discussion, suggestions, concerns. Email me, anonymous feedback forms. Looking to possibly do another one next term. Have general idea, going to start narrowing things down.

VP Student Life Dani Lake

Discussion: clubs center open today, helping to get space ready. Helping to make sure people get access. MES website, last update was someone hired for design. She has brought back new design for home page. None of this will be implemented until IT coordinators have finished booking system, that's priority. Want it in place for second term, hoping to work on it through January and ready for reading week. Frost week, if you want to help out let me know. MES awareness general event Monday, Tuesday social event. MOIST theatre night was popular, in contact with them. Wednesday, professional development/career event, MSU trying to do something similar. Thursday graffiti pub, Friday flush and old man campfire.

VP Academic Luka Samac

Discussion: math department meetings on MATLAB, being difficult, going to handle it. Another meeting later in December. MEC, chose person to be 2018 MEC chair, just waiting for them to accept before it's announced. MacLab, all department reps and anyone on MacLab board of directors, got emails a couple months ago. Asked you to set up meetings with department chairs, see if you're looking for funding. Deadline is January 18th at noon, any questions come to me or email maclab@macengsociety.ca. Nick Rotella is coordinator, can reach out to him.

Elena: will there be MacLab meetings?

Luka: once applications are in, will set meeting to vote on which projects will be funded.

VP External Jocelyn Lee

Discussion: last night in 3 hour teleconference with ESSCO. Election presentations for new VP services. Last one stepped down in November, open call for applications, 6 people applied. Presentations yesterday, results soonish. Tuition working group with ESSCO, draft questions are ready for Provincial survey. Would anyone be interested in providing input? (Lots of hand). Will send out. McMaster bidding for January 2019 OEC tomorrow. Hopefully they get it, right now McMaster and UOIT bidding. Conference happening, Queen's global innovation, applications go out tonight. CFES doing a conference on sustainability. New thing, if you're interested reach out to me. Going to be bidding for it at congress.

Tommy: McMaster bidding for sustainability conference?

Jocelyn: no. set up so there will always be a host for conference, they tend to be expensive so usually not the same school every year. We hosted CDE this year, likely won't bid on this one.



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VP Finance Liam McDermott

Discussion: MES census, relates to Mike’s point in other business so I have nothing.

Presentation 01: First Year Committee Presents: Episode IV: A New Motion

Presented by: First Year Reps

Whereas First Year Committee conveys a more serious and professional tone to the group and will attract the interest of more individuals willing to join it

Whereas advertising as First Year Committee will give a better idea of the groups purpose, representing First Year Department of Engineering students, to people who view the ad

BIRT the name of 'MES First Year Club' is changed to 'MES First Year Committee'

BIFRT the following instances of 'First Year Club' are changed to 'First Year Committee'

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j) Sit on the Sports Committee and First Year ~~Club~~ Committee (see “Committees”, Sections I.4.12 and I.4.8)

Section B. STRUCTURE & ORGANIZATION, 3.3 Associate Vice President, Clubs & Sponsorship

e) Chair the First Year ~~Club~~ Committee and act as an advisor to the First Year Representatives...

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b) ii) Organize and sit on the First Year ~~Club~~ Committee with the Associate Vice President Clubs and Sponsorship and Vice President Student Life...

Section D. GROUPS, CLUBS AND AFFILIATES, 1. Department and Program Clubs

1.2. The MES recognizes the following clubs:

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Adam: not looking for organizational change, just looking for a name change. Feel the word committee is clearer to our purpose.

Konrad: would anything change to our funding?

Mitch: no, it would stay the same, it’s just a naming convention.

Adam: say we were to make organizational change, then would it have an impact on funding?

Liam: no.

Mitch: no, still same club.

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Leisha: just noticed, it says 4 first year reps, thought there were five of us?

Mike: reason for that, this change is ad-hoc. First year of running it, want to make sure it's going well.

Something we're going to review, if we want to continue it will change.

Discussion: None

Other Business:

New Conference Mascot – Linford Rodrigues & David Hobson

Lin: at PEO SC, delegates took Lakehead's mascot, in MES office. Drew up a document agreeing we would provide a new conference mascot, well known for taking mascots without having one that can be taken. SP and WP are ours, don't usually come. Looking to make one so that our stuff can be stolen.

Brought to culture committee, top rated idea is making WWE style belt, head delegate can wear, center is spinning fireball, light up. Another idea, proxy SP or WP cape. If it gets stolen, they have to put a patch on it. Wanted to bring discussion to council.

Mitch: MES does not condone criminal activities such as stealing. Linford meant to say borrowing.

Jocelyn: when delegates at conference borrowed mascot, drafted contract between us, UOIT, Ottawa, Lakehead. Four people who signed contract, one from each. We're known as McMooster co-parent. Part of contract is we have to make a mascot.

Lin: have deadline to make mascot by FYC, weekend at beginning of February.

Tommy: really on board with WWE thing. Our mascots are WP and SP though, kind of like the cape idea me. Adding the patches on the inside would be a really cool thing to have.

Parsa: agree with Tommy. SP WP are mascots, should honour that. We could add that onto the belt, SP WP doing firebending on the fireball.

Jocelyn: conference, fun thing to borrow mascots, can get physical sometimes. Head delegate wears it, that'll be me at FYC. Should keep in mind that it should be difficult to remove.

Luka: could go with cape idea, but want people to borrow our mascot, get more patches. Make it let go, promoting culture of borrowing mascots and not hurting the person wearing it.

Demond: agree. Especially for FYC, does it have to be head delegate? Go to first year?

Liam: go for the belt, give SP/WP new accessory. Already have their capes, probably multiple. That way forced to make one instead of taking old one.

Jocelyn: would be fun to have other schools borrow our mascot, but there's a 'prankster's code', rules of getting it back. Usually school's representative has to do something to get it back.

Linford: as safety precaution to make sure we don't hurt anyone, tear-away Velcro style things.

Desmond: also in prankster's code, can't use brute force to take mascots, so ripping cape off might not be an issue.

Jocelyn: yes, in the code, but in past experiences will likely get ripped off.



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MES Shared Drive – Dani Lake

Dani: mentioned during SAGM presentation, just to recap. During campaign, wanted to start MES wiki, that evolved into shared Google drive. I've been working on it, getting ready to share it with all of you. Everyone who has laptop pull it up so I can show you how to access it. Go to drive, dropdown, 'Add to My Drive'. Has to be on MES email, won't give you access from personal email. If you do that I'll message you personally. Meeting minutes, should all know what those are. Exec/AVP, SAGM, council. Folder 2, governing documents. Three is finances, budgets. Four is conference reports, broken down by type of conference. Five is transition documents, would like to hear thoughts about this. Better for individuals or in shared drive? Folder six, main reason it exists, how-to guides. Currently, EOHSS guide, event planning, preferred suppliers list for swag. One folder that's hidden, just one that exec has shared between us, not hiding but if we're working on something it's work in progress that will eventually be shared.

Desmond: should it be that anyone can make changes to these? I can edit EOHSS guide right now.

Dani: will change settings.

Engagement & Wellness survey – Michael Meier

Mike: engagement/wellness survey we want to work on in partnership with faculty. Sent out email for ideas. Census on engagement, mental wellness. Faculty wants to run survey, spending money on engagement, want to see if that's worthwhile. Figure out what we want to get out of survey. Could be how many people have attended events, how they would like MES to spend money.

Luka: Mike's looking for what we want from the survey, not questions. Company, faculty is going to pay, they'll come up with unbiased questions.

Tommy: find out why people don't want to get involved? Hard, don't care?

Lacey: finding out reason if they don't come out, decided not to come or didn't know about it? Interesting to know if it's getting the word out or interest.

Michael Barbosa: what kind of events people want? what time of year/month/week work best for people?

Adam: feedback on specific events or events in general?

Mike: looking to engage new students, improve current services.

Adam: look at value people assign to things you provide.

Open Conference Fund – Jocelyn Lee

Jocelyn: open conference fund, conference/competition fund. Groups or individuals under MES, money to support. Guide, if you want to get more familiar with it can scroll through. Logistics, how to apply.

Lacey: is this a new document?



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Jocelyn: already exists, just for background. Other document, actual form they have to fill out. Costs, travel, funding structure. Can get 50% of fees. Submit package to VPX. Section in policy manual, criteria. Most important part, discussion, benefits for MES. Not totally clear, value if student going and then coming back and giving back to the community, or going to present and represent us. Should we be spending money on people going to help make Mac look good, but might not actually be helping students at Mac?

Tommy: should try to help others in other societies, but it's also our money so should be spending it on our services. Want to say no.

Christie: important to fund people who want to go to conferences. Technically are helping out people from Mac Eng. Even if presenting, still an aspect of community they bring back. Think it's important.

Desmond: if we spend money that ultimately goes to educating other schools, likely other schools will spend money to educate others as well.

Victor: even if cuts funding a little bit, important to send presenters to have a presence. Sending students to learn, also present there. Shows that McMaster is willing to get involved.

Jocelyn: do you think there's a big distinction between attending as a delegate or a presenter? Participant or judge?

Victor: think it's important to support presenters a bit more. Looking at this from external standpoint, when you watch someone do a presentation might think more highly of that person. Important to send presenters, good opportunities to get other schools to listen to what McMaster students have to say.

Gabe: if we're sending a presenter, asking for a little bit more money, should get a little bit more consideration.

Tommy: delegates are going to learn, give back to our societies. Presenters have already learned, going to teach. If not equal, think delegates should get more funding.

Gabe: representing McMaster, presenter is more valuable.

Dani: both presenters and delegates bring value to conferences in different ways.

Luka: what if there's an individual who's talented, consistently get invited to conferences, we're paying for them over and over, what happens then?

Jocelyn: straw polls. First, should be funding people to represent McMaster externally. Second, funding to support internal activities at McMaster.

Mike: spend money on representation, spend money on what we do instead?

Mitch: one or other. Abstain vote option.

Christie: what if my opinion is both should be getting funding?

Mitch: option 1, keep similar level of funding as current. Option 2 should re-allocate some to internal?

Jocelyn: 1, keep spending amount of money for external activities. 2 we re-allocate some money to help people represent McMaster externally, 3 abstain.

Mike: first, don't change. Second, spend more on external?

Jocelyn: first is don't change anything. Second is take some of the money from current and use to support people who want to go be presenters or judges. Less money for delegates to support presenters. 3 abstain.



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Mitch: maintain current level, not change (16). Re-allocate some of the funds from delegates to support presenters or judges (6). Abstentions (0).

Motion 01: First Year Committee Presents: Episode IV: A New Motion

Motioned by: Alex Moica

Seconded by: Adam

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Alex: main idea is that FYR agreed club sounds unprofessional, other first years think of it as more of a social thing. Hopefully by changing to committee students understand it's more professional.

Discussion: none

23 for
0 opposed
0 abstentions
Motion passes

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Supdates:

Lizzy (Admin): sweaters, sent out email last week. Charcoal grey sweater, logo small left chest, year on arm.

Michael Barbosa: more space you use, the more it costs?

Lizzy: yes but not significantly.

Helena: screen printed or embroidered?

Lizzy: screen printed, text can be embroidered but more expensive.

MJ: picture of it?

Lizzy: no, can send it out before order. Also name/position option on back. Straw poll, thumbs up for current, thumbs down for bigger. (17 for small, 7 bigger). Poll going out tonight.

Jocelyn: just this? Council? Could we potentially approach drain people, if they want to sell them?

Lizzy: we can. MES council thing, but can open it up.

Parsa: at that point, not sure if we can use council swag budget?

Liam: wouldn't be using council budget at that point.

Luka: like that idea. Not here to be exclusive, here to provide services.

Lizzy: can do customizations just for council, open to everyone. Cookies and pictures after the meeting.

Victor (PR): this month, was going to plan something to end November. Messed up, submitted EOHSS way too late, still hasn't been approved, so can't move forward. My fault, but that's why we didn't have as much for Movember.

Danny (FYR): had meeting last week, got some feedback.

Sirak (Wellness); de-stresser night for first years next Monday. Collaboration with SRA. Making patches with culture committee, should come out next term.

Michael Barbosa (B.Tech): had B.Tech/ECE games night. Low participation, went okay. Pool night happened. Picking new council right now, should be out by end of week. Think this is my last meeting.

Jocelyn: how do you do elections? Use google forms?

Michael Barbosa: previously, just a room, candidates would present and vote in that room.

Switched to email. Now it's a google form. Made it so that only people with B.Tech email can vote.

Christie: where did you do pool night? Find it too cramped?

Michael Barbosa: mighty mikes. Like 7 tables. Didn't have that many people, 4 people per table so could always have 28 people playing.

Luka (VP Academic): MEC chair replied. Aya Aboughanem is next year's MEC chair. Also clarifying, MacLab not MATLAB. If you need clarification come talk to me afterwards.

Tommy (Civil): Festivus was lit.



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Leisha (FYR): Danny, Alex & I had meeting with MSU first year council. Talked about academics, how we're finding first year. Was supposed to be all faculty reps, but only engineering and science showed up.

Linford (Culture): submitted Waterloo's scavenger hunt today. Preliminary reports have come back that we demolished everyone. Friday is Santa Hog. Saturday we're going to Waterloo Eng Play.

Mike: are we getting a hardhat from Waterloo?

Linford: going to calmly discuss with someone at Waterloo.

Christie (Management): meet the profs night last week, pretty good. Strongly suggest if you want a professional setting not to do it in 1280. Faculty club might be better setting.

Lacey (Mech): doing partnership for t-shirts with UofT. They can start selling theirs, we can't because still waiting on Mech club to get back to me, Liam is helping me with that.

Aisha (Sports): anyone has info about last year's ratboy send my way, looking for better understanding of it. Any sport-related events you want to see happen next semester let me know. Partnering up for all-women's sports night with MSS. Inside Ride happening next semester, issues with EOHSS.

Adam (FYR): hoping to do either a study or review session for a midterm. Sent out a survey to form first year committee, pretty good, about 12 people have signed up so far.

Liam: have you talked to Luka about planning a successful review session?

Adam: no, I should.

Desmond (Eng Phys): industry night sometime in January, hebocon next semester. (PDC): starting to ask speakers to come.

MJ (Software): did interview prep night with comp sci. Planning an exam relax de-stresser, sometime right after classes end.

Elena (ECE): t-shirt sales went really well. Games night with B.Tech was good. Unlimited pizza & wings at BP is tonight, sold out. Industry night planning is going well, a lot of companies signed up, might have to cap it. Started a survey for MacLab for ECE, please help spread the word, department wants to hear student input. (BEAMS): iBiomed reps have been transitioned, social for Jan. 17th, VP External contacting companies for industry night, January 24th.

Gabe (Comp Sci): games night tonight. Pretty good turnout.

Dani (VP Student Life): changed settings on shared drive, shouldn't be able to edit. (Keeran) currently running MES coffee house. HEK pub happened last Friday, lots of new faces, other faculties liked working with us. Working on graffiti pub with social committee.

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Amy (Kipling): launched Facebook page. Launched pranks form. Pranks have to be submitted to us to get EOHSS approved, form closes January 30th.

Helena (Tron): BP social next Wednesday Dec. 6th at 6pm.

Mitchell (CRO): exec feedback happened Monday. Presidentials opening tomorrow, if you know anyone who wants to run for president next year let them know. Will be posted on Facebook page tomorrow. Tentative timeline, campaigning will be happening second term so people can put thought into it. Results are revealed at Fireball, Jan. 28th.

Michael Barbosa: what about B.Tech?

Mitch: will go out tomorrow.

Aisha: Jan. 28th? Is that changeable?

Mitch: probably not.

Liam: already booked a venue.

Mitchell: a lot of you have computers at meeting. Please make sure what you're doing is relevant to MES. If you have to take something personal it's okay to step out.

Motion to Adjourn the Meeting

Motioned by: Michael Barbosa

Seconded by: Michael Meier

Majority for

2 opposed

0 abstentions

Motion passes