

*A Application Form*

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| **SECTION 1** - IDENTIFICATION | | | |
| Project Name: | Department/Program: | | Number of students in department/program: |
| Applicant Name: | E-mail (@mcmaster.ca): | | Date: |
| Project Priority (X of Y): | Proposal Type:  ☐ Departmental & Program Project ☐ Non-Departmental Project | | ☐ Willing to Accept Partial Funding |
| **SECTION 2** - BRIEF SUMMARY OF PROPOSAL (include the breakdown of its application): | | | |
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| AMOUNT OF FUNDING REQUESTED FROM THE macLAB ENDOWMENT FUND (If willing to accept partial funding, please describe): | | | |
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| **SECTION 3** - SIGNATURES | | | |
| It is agreed that this proposal was discussed with a  **Program Representative** on the macLAB Board of Directors. | | | |
| Applicant Name (Please Print)  Applicant Signature | | Department Representative (Please Print)  Department Representative’s Signature | |

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| **SECTION 4** - LIST OF EQUIPMENT/FACILITIES REQUIRED | |
| *Equipment/Facility* | *Application* |
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| **SECTION 5** - PROJECT COMPONENTS | | | |
| Required Resources | Description | Funds Required  ($) | Funds Requested  ($) |
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| **TOTAL:** | |  |  |

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| **SECTION 6** - EXPECTED AND/OR CURRENT CONTRIBUTIONS FROM UNIVERSITY/FACULTY/INDUSTRY (i.e. funds, equipment, discounts etc.) |
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| **SECTION 7** - EXPECTED IMPACT OF PROPOSAL |
| Departmental/program Impact (e.g. relevant courses, number of students impacted, frequency of use, student opportunity for usage, etc.): |
| Inter-disciplinary impact (e.g. other departments, extracurriculars, clubs, etc.): |
| Other notable impacts (if applicable): |
| Expected Usage Life (ex. 5 years): |

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| **SECTION 8** - DETAILED DESCRIPTION OF PROPOSAL AND REQUIRED EXPENDITURES  *(Please attach additional documentation as necessary.)* | |
| Detailed Description: | |
| Describe the status of the approved funding projects from the previous academic year (e.g. acquisition, installment, etc.): | |
| **SECTION 9** - OTHER SIGNATURES (required in By-Laws) | |
| Department Chair/Program Director | Additional Student (Signature & Student #) |
| Program Society President | Technical/Lab Coordinator |

*Submit completed applications to the macLAB Board of Directors via* [*maclab@macengsociety.ca*](mailto:maclab@macengsociety.ca) *by February 25th, 2025 @ 1:00 pm.*